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PREFACE

This catalogue is primarily for the prospective student, her parents, and her high school counselors. It is the belief of those who prepared it that all of the material will prove important to some prospective student and that most of it will be important to every new student.

Necessary conventional academic and financial information is included; but, in addition, much descriptive material is here, much that is interpretative of the invigorating atmosphere and the democratic, wide-awake, purposeful student life characteristic of the Georgia State College for Women.

Important divisions of information may be found by referring to the Table of Contents. Specific topics may be located through use of the Index.

TABLE OF CONTENTS

	PAGE
Preface	2
College Calendar	4
Directory for Correspondence	5
Board of Regents	6
Officers of Administration	7
Faculty and Staff	8
General Information	20
Information Concerning Admission and Expenses	31
Community Life	42
General Regulations	49
Academic Regulations	53
Degree Programs	59
Academic Divisions, Departments of Instruction, and Course Offerings	82
Index	148

COLLEGE CALENDAR

1956-1957

Fall Quarter

September	22	Faculty meeting, 8:00 p. m.
	23	Arrival of new students
	24-27	Orientation of new students
	26	Registration of freshmen, 8:30 a. m.
	27	Registration of upper classmen, 8:30 a. m.
	28	Classes convene, 8:30 a. m.
	28	Formal convocation, 10:30 a. m.
October	5	Last day to register for full credit
November	5	Mid-quarter reports for all students
	21	Thanksgiving holidays begin, 1 p. m.
	25	Thanksgiving holidays end, 11 p. m.
December	15-17-18	Fall quarter examinations
	18	Christmas holidays begin, 1 p. m.

Winter Quarter

January	2	Christmas holidays end, 11 p. m.
	3	Registration of new students
	3	Classes resumed
	11	Last day to register for full credit
February	6	Mid-quarter reports for all students
March	13-14-15	Winter quarter examinations
	15	Spring recess begins, 1 p. m.

Spring Quarter

March	20	Spring recess ends, 11 p. m.
	21	Registration of new students
	21	Classes resumed
	28	Last day to register for full credit
April	24	Mid-quarter reports for all students
May	29-30-31	Spring quarter examinations
June	2	Graduation

DIRECTORY FOR CORRESPONDENCE

Requests for specific information should be directed as follows:

General College policy	Henry King Stanford <i>President</i>
Educational policies, courses of study, and scholarships	Donald H. MacMahon <i>Dean of Instruction</i>
Housing, personal problems, and permissions	Mary Thomas Maxwell <i>Dean of Women</i>
Admissions, records, transcripts and catalogues	Travis E. Smith <i>Registrar</i>
Expenses, refunds, loan funds, and other business matters	Herbert A. Meyer <i>Comptroller</i>
Student aid	Iva Chandler <i>Director</i>
Alumnae affairs	Sara Bethel <i>Alumnae Secretary</i>
Extension and Home Study courses	Travis E. Smith <i>Home Study Secretary</i>

GEORGIA STATE COLLEGE FOR WOMEN

MILLEDGEVILLE, GEORGIA

THE UNIVERSITY SYSTEM OF GEORGIA
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- JOHN J. McDONOUGH, Atlanta, State-at-Large
January 1, 1950 - January 1, 1957
- FREEMAN STRICKLAND, Atlanta, State-at-Large
January 1, 1953 - January 1, 1960
- QUIMBY MELTON, JR., Griffin, State-at-Large
July 13, 1955 - January 1, 1956
- CAREY WILLIAMS, Greensboro, State-at-Large
January 1, 1955 - January 1, 1962
- EVERETT WILLIAMS, Statesboro, First District
January 13, 1955 - January 1, 1962
- JOHN I. SPOONER, Donalsonville, Second District
January 1, 1954 - January 1, 1961
- HOWARD H. CALLAWAY, Hamilton, Third District
December 9, 1953 - January 1, 1958
- ROBERT O. ARNOLD, Covington, Fourth District
January 10, 1949 - January 1, 1956
- DAVID F. RICE, Atlanta, Fifth District
January 1, 1954 - January 1, 1961
- CHARLES J. BLOCH, Macon, Sixth District
January 7, 1950 - January 1, 1957
- C. L. MOSS, Calhoun, Seventh District
January 1, 1952 - January 1, 1959
- FRANCIS STUBBS, SR., Douglas, Eighth District
January 12, 1950 - January 1, 1957
- MORRIS M. BRYAN, JR., Jefferson, Ninth District
October 12, 1955 -
- ROY HARRIS, Augusta, Tenth District
January 1, 1951 - January 1, 1958

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M. GORDON BROWN, *Assistant Chancellor*
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J. H. DEWBERRY, *Director, Plant and Business Operations*
L. R. SIEBERT, *Executive Secretary*
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GEORGIA STATE COLLEGE FOR WOMEN

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Chancellor of the University System of Georgia

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President of the College

DONALD H. MACMAHON, A.B., M.A., Ph.D.
Dean of Instruction

MARY THOMAS MAXWELL, A.B., M.A.
Dean of Women

TRAVIS EDWIN SMITH, A.B., M.A., Ph.D.
Registrar

HERBERT A. MEYER, A.B.
Comptroller

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Ph.D. (New York University)

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B.S., M.A. (Peabody College)

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A.B. (Mercer University), M.A. (Peabody College)

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B.M., B.M.Ed. (Jacksonville (Florida) College of Music)
M.M.Ed. (Florida State University)

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A.B. (Georgia State College for Women)

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B.S. (University of Oregon), M.A. (Ohio Wesleyan University), Ph.D. (New York University)

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Professor of Philosophy and Humanities

A.B. (Carthage College), B.D. (Hamma Divinity School, Ohio), M.A., Ph.D. (State University of Iowa)

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JAMES C. BONNER, *Chairman of Research and Graduate Study;*
Professor of History

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A.B. (University of Nashville), M.A., M.S. in Education (Columbia University), Ph.D. (Peabody College)
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Diploma (Georgia State College for Women)
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 A.B. (Woman's College, University of North Carolina), M.A. (Columbia University)

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 A.B. (Sullins College), M.A. (Columbia University)

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Agnes B. Browder, M.A. in L.S.	Loan Librarian
Elizabeth Grieve Ferguson, M.A.	Reference Librarian
Sarah Hatchcock Lloyd, A.B. in L.S.	Catalogue Librarian

THE NURSERY SCHOOL STAFF

Nan W. Ingram, M.A.	Director of Nursery School
Claudia R. Burrus, B.S.	Associate

THE PEABODY LABORATORY SCHOOL FACULTY

Ethel D. Fairfield, M.A.	Director
Louise Stokes, M.A.	Principal of High School

ELEMENTARY SCHOOL

Lolita Anthony, M.A.	First Grade Supervisor
----------------------	-------	------------------------

Elsie Hazel Calhoun, M.A.	<i>Fourth Grade Supervisor</i>
Margaret Bass Cresap, B.S.	<i>Fifth Grade Supervisor</i>
Ruth M. Doty, M.A.	<i>Third Grade Supervisor</i>
Selma S. Erwin, M.A.	<i>Second Grade Supervisor</i>
Inez M. Garner, M.A.	<i>First Grade Supervisor</i>
Sybil S. Harper, B.S.	<i>Fourth and Fifth Grade Supervisor</i>
Mary B. Kirkland, M.A.	<i>Second Grade Supervisor</i>
Cecilia L. Peabody, A.B.	<i>Kindergarten Supervisor</i>
Lenelle Perry, M.Ed.	<i>Seventh Grade Supervisor</i>
Frances Binion Sibley, M.S.	<i>Third Grade Supervisor</i>
Nena Gamble Word, B.S.	<i>Seventh Grade Supervisor</i>

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W. E. Fennell, M.Ed.	<i>English Supervisor</i>
Mary Key Ferrell, A.B.	<i>Social Studies Supervisor</i>
Carlotta K. Lord, Ph.B.	<i>Business Education Supervisor</i>
Artie B. Lowe, M.S.	<i>Science Supervisor</i>
Emily Reynolds, M.A.	<i>Language Supervisor</i>
Lucy Robinson, M.A.	<i>Business Education Supervisor</i>
Sarah Smith, M.A.	<i>Social Studies and Science Supervisor</i>
Florence Songer, M.S.L.	<i>Librarian and World Culture Supervisor</i>
Louise Stokes, M.A.	<i>Mathematics Supervisor</i>

THE HEALTH SERVICE

Howard R. Cary, M.D.	<i>College Physician</i>
Virginia B. Enloe, R.N.	<i>Director</i>
Winnie Boyer Thompson, R.N.	<i>Nurse</i>
Jessie May Freeman	<i>Nurse</i>

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Martha Hill Jennings	<i>Ennis Hall</i>
Grace Strickland	<i>Beeson Hall</i>
Annie Clarie Erwin	<i>Terrell Hall B-C</i>
Inez Gray	<i>Terrell-Terrell A</i>

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Mary Bacon Brooks, M.A..... *Director of Placement*

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Bertha Holt..... *Secretary to Dean of Women*

Marie B. Burnes..... *Secretary to Home Economics Education*

Iva Chandler, M.A..... *Supervisor of Student Aid*

Secretary to Alumnae

Executive Secretary

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Katherine Weaver, A.B..... *Assistant Treasurer*

Betty Scott..... *Cashier and Bookkeeper*

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Annabel Dockins..... *Assistant Dietitian*

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LAUNDRY

Henry S. Lloyd..... *Manager*

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Home-Making Education*

Jacquelyn Herringdine..... *Secretary*

ALUMNAE OFFICE

Sara Bethel, B.S. '39..... *Executive Secretary*

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Fifth District Vice-President: Birt Stone (Mrs. C. G.) Kemper, '17,
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Seventh District Vice-President: Mary Ellen Perkins, '31,
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Eighth District Vice-President: Theodosia Hotch, '32,
401 N. Madison Avenue, Douglas.

Ninth District Vice-President: Roslyn Bynum (Mrs. R. B.) Strick-
land, '45, Clayton.

Tenth District Vice-President: Dr. Carol Pryor Manganiello, '39,
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GENERAL INFORMATION

HISTORY

Milledgeville, the home of the Georgia State College for Women, is on the fall line of the Oconee River, less than a dozen miles from the geographic center of Georgia. It is approximately 100 miles from Augusta, Atlanta, Albany, and Columbus, and thirty miles from Macon. The town, which has a population of 12,000, is placed in an immediate setting of natural beauty and has long been known as a center of history and culture.

Milledgeville was laid out in 1803 and in the following year was designated as the capital of Georgia, remaining the seat of government until 1868. Its physical layout and the arrangement of public buildings coincided in point of time with the organization of Washington, D. C., and the town is somewhat reminiscent of the nation's capital during the early part of the 19th century.

The community was closely identified with the life and culture of the ante-bellum South. For more than half a century it was the mecca for Georgia's political and intellectual leaders and was visited by many famous foreign travellers, among them the Marquis de LaFayette and Sir Charles Lyell. Although the town was in the heart of the "Burnt Country" in 1864 and was one of the principal objectives of Sherman's army in the march to the sea, its residences and public buildings were largely spared. Many of its landmarks remain today as attractions to tourists. The old Governor's Mansion and grounds and two of the original Government Squares are part of the campus of the Georgia State College for Women. The Executive Mansion, completed in 1838, is the official residence of the president of the College. The buildings and grounds of the old Capitol Square are occupied by the Georgia Military College.

As early as 1825 the Georgia House of Representatives, in session at Milledgeville, passed an act to establish "a public seat of learning

in this state for the education of females." On the failure of the Senate to concur, the matter was dropped and was not considered seriously again for three-quarters of a century. In the meantime, a number of academies and colleges for men and women sprang up throughout Middle Georgia. Among them were the Georgia Female College and Oglethorpe University, established in the vicinity of Milledgeville during the 1830s. This was an era in which the South was building its educational services upon the pattern of young ladies' seminaries and of denominational and military institutions preparing young men to be gentlemen-planters. Most of these institutions succumbed to the War Between the States and were never reopened.

Reconstruction and its aftermath laid the basis for a different type of education. The New South, with its urban-industrial emphasis, slowly displaced the old agrarian ideal. The Georgia School of Technology at Atlanta, founded in 1888, and the Georgia Normal and Industrial College at Milledgeville, chartered the following year, were manifestations of the trend of the times. As the names indicate, these institutions were devoted chiefly to the task of preparing young men and women, on separate campuses, for industrial occupations. The emphasis was largely vocational.

In 1917, in keeping with the economic and cultural changes in the state, the Georgia Normal and Industrial College was given power to grant degrees. With this change the College introduced more cultural courses, and the liberal arts degree was offered. In 1922 the name of the institution was changed to the Georgia State College for Women. While there has been a steady growth of the cultural element in its curriculum, the College has never completely abandoned its traditional dualism. However, with the changing educational needs of the state, the emphasis is shifting somewhat from the vocational to the professional.

Since January, 1932, the Georgia State College for Women has operated as a unit of the University System of Georgia under one Chancellor and a Board of Regents. The new arrangement has led to an integration of the program of the College with the programs of other units of the system.

Former presidents of the College were Dr. J. Harris Chappell, Dr. Marvin M. Parks, Dr. J. L. Becson, and Dr. Guy H. Wells. Since 1953, Dr. Henry King Stanford has served as president.

GENERAL OBJECTIVES

The Georgia State College for Women attempts to fulfill its obligations to its students through emphasis on three major divisions of human learning and activity: general culture, effective citizenship, and vocational competence. Education must at least introduce the student to the vast store of knowledge that represents man's gleanings from the ages. Whatever the student's field of interest, she must know enough of scientific method to respect the objective approach. She must also have a sufficient contact with the great in art, music, and literature to insure a better understanding of human nature in general and of her own emotional nature in particular. Liberal education seeks to enrich living through appreciation based on sound knowledge.

Today's increasingly complex society makes imperative a knowledge of and sensitivity to the problems of human relationship. Citizens who understand social problems and take responsibility for their solution are essential to the survival of civilization. The immediate application of education to society lies in the manner in which the citizen performs the work that is her means of livelihood. The college graduate has the educational background to enable her to learn to do the work of her choice. Specific training for a variety of vocations is given at GSCW. In general, the students can prepare for almost any work ordinarily done by women.

An educated person touches life and culture at many points, all of which converge in character. The College, having thoughtfully considered its function in the educational system of Georgia, has adopted, in addition to the vocational program, a course of study designed to provide a liberal cultural background in the first two years. Each subject required has been weighed in terms of what it will contribute to the realization of objectives that the College regards as cardinal.

BUILDINGS, GROUNDS, AND SERVICES

The main campus is located in the heart of Milledgeville and occupies approximately twenty-three acres. Two blocks distant another division, Nesbit Woods, covers twenty additional acres; and within a few miles of Milledgeville, a 100-acre park, Lake Laurel, supplements the recreational facilities of the College.

The main plant includes more than twenty buildings, most of them red brick with stately, white Corinthian columns and limestone trim and the majority of them situated on the main campus. Of these, five are residence halls.

Nesbit Woods is an attractive recreation park containing an amphitheatre, cabins, and picnic grounds. The two log cabins are equipped with gas, water, and lights. The heavily wooded park is a bird sanctuary and serves as an excellent nature-study and ornithology laboratory.

Lake Laurel contains a fifteen-acre lake providing facilities for boating, swimming, and fishing. A clubhouse is available for parties, picnics, dances, student-organization "retreats," and over-night student and alumnae campers.

The Science Building, completed in 1954 at a cost of more than a half-million dollars, has many features which make for enriched experiences in basic and applied science. Numerous well-equipped laboratories have been designed for the specialized fields. The building has a large air-conditioned science library reading room equipped for convenience and comfort. A modern greenhouse for experimental studies in plant science and a modern animal house for genetic and nutritional investigations aid in vitalizing areas of the science program.

Parks Hall, administration building, is situated at the southwest corner of the main group of buildings usually referred to as "front campus." On the first floor of Parks Hall are the offices of the President, the Dean of Instruction, the Registrar, the Dean of Women, the Comptroller, the Director of Public Relations and the Alumnae Secretary. Also in the building are lecture rooms and offices for the Division of Social Sciences. The building is named for Dr. Marvin M. Parks, a former president of the College.

The Richard B. Russell Auditorium, an especially attractive auditorium seating 1,327, is equipped with an excellent stage, a public address system, a sound-and-motion-picture projector, and a concert organ. The building is named for the late Chief Justice Russell, for many years chairman of the Board of Trustees of the College. It stands directly behind Parks Hall, facing west.

Chappell Hall, occupied by the Division of Home Economics, was named for Dr. J. Harris Chappell, first president of the College. In addition to lecture rooms and offices, there are in the building two food laboratories, two clothing and textile laboratories, and a workshop for house furnishings.

Arts Hall, facing the main entrance to the campus, houses the Division of Languages and Literature, the Division of Business Administration, the Department of Mathematics, and the College Mimeographing Office. On the second floor are offices for the College Government Association.

The Education Building, situated behind Arts Hall and facing in the opposite direction, is headquarters for the Division of Education. In addition to classrooms and offices, there are in this building the Placement Office, a curriculum materials room, and an interview room in which students hold conferences with prospective employers.

The Peabody School includes a high school, occupying a unit which is a link between Arts Hall and the Education Building, and an elementary school located in a unit of its own across the street from Beeson Hall and Parks Memorial Hospital and consisting of a classroom building and an auditorium. The Peabody School is a laboratory school for the Division of Teacher Education. All students preparing for teaching have opportunities to observe and participate in the school.

The Health-Physical Education Building is one of the newest and largest buildings on the campus. It houses the Department of Health and Physical Education. The accommodations include a large gymnasium, a smaller one, a standard size swimming pool, a dance studio, a lounge room, showers, dressing rooms, classrooms, staff offices, and the office of the Recreation Association. Ample opportunity is afforded for formal work and for indoor sport.

The Anthony Porter Fine Arts Hall, home of the Division of Fine Arts, was built largely by funds donated by the late Mrs. Louise Minis. It contains a small auditorium, a band room, offices, classrooms, an art gallery, an audio-visual aids studio, and piano practice rooms. The building was erected in memory of the late Anthony Porter of Savannah.

Parks Memorial Hospital was built largely by contributions of friends of the late President Marvin M. Parks and of the College and was an alumnae-sponsored project. It has a capacity of 50 beds and modern equipment for clinical diagnosis and treatment of ordinary diseases. In charge of the Hospital and its staff of nurses and of the health service of the College is a competent physician.

The primary aim of the medical service is the maintenance of good health among the members of the college community. Preventive medicine is the foremost consideration. However, always available are remedial measures in cases of illness and follow-up treatment for students who are under care of home physicians.

Clinics are held daily to which any resident student may go for treatment of minor or chronic conditions or for consultation with the college physician.

In case of serious illness or accident, parents are notified by telegram or telephone message. In case of minor disorders a letter is sent to parents following diagnosis.

The Governor's Mansion, the historic and stately home of Georgia's governors from 1838 to 1865, is now the home of the president of the College. As such it is a unit of the College plant.

Miller Memorial Hall, located at the corner of Wayne and Montgomery Streets, houses the laundry and additional recreational rooms. The site for Miller Hall was donated by Mrs. S. J. Stubbs, Sr., and the name of the building honors her parents, the late Captain and Mrs. Andrew Jackson Miller.

There are five dormitories on the campus. Rooms are all modern, convenient, and comfortable. Most of them are arranged in two-room suites with connecting baths. All residence halls contain parlors and recreation rooms for the entertainment of guests.

Atkinson Hall was the first dormitory built on the main campus. The ground floor is used for a dining hall which seats about 1,000. The building was named for the late Governor W. Y. Atkinson, who introduced into the legislature the bill that chartered the College.

Terrell Hall includes the building now known as Terrell Proper and the more recently built Annexes A, B, and C, arranged in two-room suites with a connecting bath for each suite. Freshmen live in the Terrell group. The original building was named for the late Governor Joseph M. Terrell.

Bell Hall is composed of Bell Proper and Bell Annex. All rooms have a connecting bath for each suite of two rooms. The building was named in honor of the late Miller S. Bell, long a member of the Board of Trustees of the Georgia State College for Women and until his death a member of the Board of Regents of the University System.

Ennis Hall, across Hancock Street from the main campus, accommodates about 150 students. The rooms in this hall are also arranged in suites. The name honors the late Honorable Howard Ennis of Milledgeville.

The Alumnae House, located next to the Mansion, is headquarters for outstanding alumnae occasions on campus.

Mayfair Hall is a wooden building on the corner of Clarke and Hancock Streets. It houses the Institute of Languages and Foreign Service.

Beeson Hall, on Montgomery Street between the Education Building and the Hospital, has in it several faculty apartments and student accommodations for about 75 sophomores and juniors. This residence hall was named for the late President J. L. Beeson and his wife, Mrs. Leola Selman Beeson.

Sanford Hall, the newest dormitory, fronts on Greene Street and adjoins Nesbit Woods. The name honors the late Chancellor S. V. Sanford.

The Greene Street Home Management Residence, located in Nesbit Woods, is a model urban home, making possible opportunities for home economics students to apply theory to realistic situations.

The Georgia House is a rural home-management house located at the edge of Nesbit Woods. Incorporating the most modern ideas in rural homes as brought to light in national surveys, the Georgia House is a two-story frame structure housing eight home economic majors and a director. Adjacent to the house are a poultry unit, a vegetable garden, a barn, and a pasture. The Georgia House was the third rural home-management house to be built in the entire nation.

Parkhurst Hall, located in Nesbit Woods, is a faculty apartment house consisting of twelve family-sized apartments, four efficiency apartments, and three single rooms.

The Nursery School is located near Peabody Elementary School. It is used jointly by the Divisions of Teacher Education and Home Economics for observation of the pre-school child. Here students also may participate in the guidance and care of young children.

The Student Union is an annex to Atkinson Hall. It is an air-conditioned unit containing the Book and Supply Store, a snack bar, and the student post office. All mail is delivered through the post office, where the College provides lock boxes for all students.

The Laundry is located on the ground floor of Miller Hall and is operated for the benefit of students and employees of the College.

The Cafeteria is located in the Health-Physical Education Building. It serves noon-day meals to the students of the Peabody Laboratory School.

Mark Gilbert Park is an attractive recreation unit adjacent to Peabody Elementary School. It includes a swimming pool, playgrounds, and athletic fields and courts. The development of the recreation facilities was made possible through the interest and generosity of the late Judge S. Price Gilbert.

BANKING SERVICE

As a service for students and at no cost to the individual student, the College operates a student bank in the office of the Comptroller in Parks Hall. Regulation banking procedure is followed in that students deposit and withdraw funds exactly as they would in dealing with a standard bank.

THE INSTITUTE OF LANGUAGES AND FOREIGN SERVICE

Under the supervision of a capable director, the Institute of Languages and Foreign Service conducts a continuous program designed for foreign students wishing to improve their English, foreign teachers of English, American teachers of Spanish, special language students, and students desiring special training for foreign service. Both men and women are admitted to the Institute, which has its headquarters in Mayfair Hall.

THE LIBRARY

Ina Dillard Russell Library is the center of the instructional activities of the College. Named for the wife of the late Chief Justice, it stands on the northwest corner of the campus proper. The resources of the Library include over 65,000 books, 20,000 documents and other pamphlets, and several hundred phonograph records, slides, and pictures. The subscription list to periodicals includes 272 magazines and newspapers. About 3,000 volumes are added to the book collection each year, with a wide range of subject fields represented.

Special collections include a Georgia library of more than 4,000 items by and about Georgians and more than 400 books and manuscripts by Georgia women authors. There are also a collection of travel books purchased through the Alberta Telfair Gould Memorial Fund and a growing collection of modern books autographed by authors who have appeared on the lecture program of the College.

The Becson Reading Room is furnished informally to encourage faculty and students to use the Library for recreational and general reading. Fiction and selections of non-fiction are shelved in

this room. Displays, such as hobby shows, old silver, and special collections of books, are frequently exhibited here. Adjoining the Beeson Reading Room is the Music Room where audio-visual equipment and collections are found. Faculty and students have access at all times to the recorder player and recordings, the projector and slides, the Recordak and films, and more recently to the Micro Library Reader and books on cards. Many prints and pictures are also included in this collection.

Students have free access to the book stacks, and most of the books are circulated for an unlimited loan period. Instruction in the use of the Library is available to individual students or class groups, and it is the aim of the librarians and the student assistants to give as much individual help as the reader desires. A printed handbook, *The Library*, showing resources and services, is distributed to readers.

The Library is open weekdays and every evening except Saturday for the use of faculty and students of the College, including those of Peabody School. Reference service is available to town people and to teachers and students in other local schools. Circulation of books is allowed to teachers in other schools when it does not interfere with the needs of the College.

PROVISION FOR STUDENT-TEACHING

The College, through its supervisors of student teaching, has arranged with a number of school systems in Georgia for students to teach for one quarter under selected teachers. The supervisor assists the student with all details of preparation for the work and also visits her regularly while on the job.

Apprentice Centers for students majoring in Home Economics have been set up through cooperation with the State Board of Vocational Education, which has approved departments of home economics in several Georgia high schools. This provision makes it possible for Home Economics majors to do supervised teaching under typical school conditions. Under the direction of a supervisor, the student teacher spends an entire quarter at the teaching center, receiving credit for three courses.

PERSONNEL SERVICE

ACADEMIC COUNSELING

Freshman: The College recognizes the abrupt break between home and high school life on the one hand and dormitory life and

college work on the other, and tries to provide as favorable transition conditions as possible. Faculty members with special personal and professional qualifications serve as a committee for personal advice and professional counseling for all students during their first two years in college.

During Orientation Week (see page 46) placement tests and physical examinations are administered and students are grouped and assigned to sections for their fall courses. To avoid confusion, new students complete their registration before that of former students begins.

Sophomore: The same counseling relations and activities are continued in the student's sophomore year; and, in addition, further attempt is made to assist students in choosing courses for future study and in selecting vocations. This aid is based upon results of freshman and sophomore achievement tests, records of progress in general achievement, student grades on college work, and other information gathered during the two years.

Junior-Senior: Before the student reaches the junior class she is expected to choose the field of her major interest. The head of the department in which she decides to major then becomes her professional adviser and approves her program of studies. At the beginning of both the junior and senior years the student makes out a program of studies for the year which must be approved by the head of the major department and by the Dean of Instruction. Any modification of this program during the year must have the approval of the head of the major department and of the Dean.

THE PROMOTION OF GRADUATE STUDY

The screening, selection, and placement of qualified students for advanced work in graduate and professional schools is a responsibility of the Committee on Faculty Research and the Promotion of Graduate Study. This committee annually has promoted the candidacy of outstanding students and alumnae for scholarships and assistantships which enable them to pursue a master's or a doctor's degree without great financial burden to themselves. In general, those who rank in the upper five percent in academic standing are recommended for scholarships and assistantships. These stipends range in value from \$700 to \$2,500 each.

PLACEMENT OFFICE

As the culminating and continuing of its personnel work, the College maintains a Placement Office to aid both seniors and alumnae in finding the kind of position which they desire and for which they are best qualified. The Placement Office, through its registry of desirable openings and its contacts with potential employers, has found positions for all seniors who have asked its help.

DIVISION OF EXTENSION AND HOME STUDY

The University System of Georgia maintains a Division of Extension and Home Study which is independent of the various units of the System. The Georgia State College for Women is one of the agents of this Division and cooperates in its work.

Two types of work are carried on: (1) extension class instruction and (2) home study instruction. Extension classes are conducted by members of the faculty when requested by a sufficient number of students in any community. Home Study courses consist of textbook and library assignments on which written reports are made by the student. Twenty lessons constitute one college course.

For further information, write to Dr. T. E. Smith, Secretary, Division of Extension and Home Study, Georgia State College for Women, Milledgeville.

INFORMATION CONCERNING ADMISSION AND EXPENSES

Applications for admission must be made in writing on a special form provided by the College. In accepting applications, the college authorities will give preference to applicants with the best records as to character, health, scholarship, personality, earnestness of purpose, and ability.

ADMISSION TO THE FRESHMAN CLASS

Graduates of officially accredited senior high schools are admitted to the freshman class on certificate from the official head of the high school. Fifteen units of high school work are required as specified below:

English	3 units
Mathematics	2 units
Social Studies	2 units
Natural Science	1 unit
Electives from above subjects or foreign language	3 units
Additional electives from any credit given in a standard high school	4 units
Total	15 units

It is advisable that students take twelve units in the fields of English, mathematics, social studies, natural science, and foreign language. The remainder of the required high school units may be in home economics or commercial subjects. As a rule, not more than three units in either of these fields will be acceptable.

Foreign language is not a requirement for admission, but two or more units in any language will be accepted as electives. No entrance credit is given in any foreign language for fewer than two units.

AMENDMENTS TO ADMISSION REGULATIONS

As Approved by the Board of Regents April 8, 1953

1. Any resident of Georgia applying for admission to an institution of the University System of Georgia shall be required to submit

certificates from two citizens of Georgia, alumnae of the institution that she desires to attend, on prescribed forms, which shall certify that each of such alumnae is personally acquainted with the applicant, that she is of good moral character, bears a good reputation in the community in which she resides, and, in the opinion of such alumna, is a fit and suitable person for admission to the institution and able to pursue successfully the courses of study offered by the institution she desires to attend.

Provided, however, that any applicant who seeks admission to an institution with an enrollment of less than 1000 students and who lives in a county in which no alumna of the institution she wishes to attend resides, may furnish a certificate from the Judge of the Superior Court of her circuit in lieu of the certificate from alumnae. In such a case the certificate of the Judge of the Superior Court shall set forth the same facts that the alumnae certificate must contain in other cases.

Each such applicant shall also submit a certificate from the Ordinary or Clerk of the Superior Court of the county in which the applicant resides that such applicant is a *bona fide* resident of such county, is of good moral character and bears a good reputation in the community in which she resides.

2. Any non-resident of the State applying for admission to an institution of the University System of Georgia shall submit a similar certificate from two alumnae of the institution that she desires to attend, or from two reputable citizens of the community in which the applicants resides.

Every such applicant shall also submit a certificate from a judge of a court of record of the county, parish or other political subdivision of the State in which she resides that she is a *bona fide* resident of such county, parish or other political sub-division and a person of good moral character and bears a good reputation in the community in which she resides.

3. There is reserved to every institution of the University System of Georgia the right to require any applicant for admission to take appropriate intelligence and aptitude tests in order that the institution may have information bearing on the applicant's ability to pursue successfully courses of study for which the applicant wishes to

enroll and the right to reject any applicant who fails to satisfactorily meet such tests.

ADMISSION TO ADVANCED STANDING

Students who present official transcripts of work done in other standard colleges may be admitted to such advanced standing as their previous work justifies. They must present evidence of honorable discharge from the college last attended.

SPECIAL STUDENTS

Certain courses are open to special students with the approval of the Dean of Instruction and the head of the department concerned. Such students must be over twenty-one years of age and ordinarily may not reside on the campus.

GRADUATES OF JUNIOR COLLEGES

Graduates of standard junior colleges or students who have completed the first two years of work in a standard four-year college are admitted to the senior college without condition. They will not be required to make up specific deficiencies in any of the sixteen general education courses required at the junior level in this College, but they are required to satisfy the specific course and major and minor requirements for the degree for which they apply.

Students will not be given credit for more than 100 quarter hours of work done in a junior college.

FEES AND EXPENSES

As a unit of the University System of Georgia, the Georgia State College for Women is a state-supported college. As such it makes no tuition charge for residents of the State of Georgia.

The basic fees charged are as follows:

Registration Fee—All Students. An annual Registration Fee of \$5.00 is required of every student for the initial quarter for which she registers. In the case of a dormitory student this fee shall be paid in advance to reserve a room in one of the dormitories.

Matriculation Fee—Resident Students. Each student who is a resident of the State of Georgia is required to pay, during the registration period at the beginning of each quarter, a matriculation fee of \$45.00.

Non-Resident Tuition. Each student who is not a resident of the State of Georgia is required to pay during the registration period at the beginning of each quarter a non-resident tuition fee of \$100.00 in addition to the regular matriculation fee charged resident students.

Health Service Fee. All students are required to pay during the registration period at the beginning of each quarter a health service fee of \$4.00 which provides for medical care by the college physician and nurses—except in cases of severe or prolonged illness. When another physician is called in consultation or a special nurse is required or hospitalization in the local hospital is necessary the expense becomes the obligation of the student and her family. A combination blanket accident and hospital insurance plan is available to students of the college at extra cost. The plan is provided by a reputable insurance underwriter and the cost is reasonable. The College does not in any manner profit from fees or commissions in the plan but will furnish information when requested.

Student Activities Fee. All students are required to pay a Student Activities Fee of \$6.00 per quarter. This fee is used to finance such student activities as the college newspaper, the annual, the College Government Association, the Y. W. C. A., the artist's series and other similar college activities.

SUMMARY OF EXPENSES FOR ONE QUARTER

Matriculation Fee	\$ 45.00
Health Service Fee	4.00
Student Activities Fee	6.00
Room Rent	39.00
Board	105.00
Laundry	10.00
	\$209.00*

*Non-Resident Students will add \$100.00.

EXPENSE OF OTHER COLLEGE SERVICES

Music

Private instruction in piano, voice, and orchestral instruments, two one-half hour lessons each week, per quarter	\$30.00
Private instruction in organ, two one-half hour lessons each week, per quarter.....	\$42.00
Private instruction in organ, one lesson each week, per quarter	\$21.00

Other Fees

A Graduation Fee of \$10.00 is charged at the beginning of the final quarter of the year in which a senior student plans to graduate.

Certain college departments charge a laboratory fee in courses requiring extra materials of instruction. These laboratory fees are indicated in the course descriptions.

Special students and auditors who are permitted to register for fewer than twelve quarter hours are required to pay a matriculation fee of \$3.75 per quarter hour. These students will use a special registration form, will have no class designation, and may not share in the general services of the college without payment of the appropriate additional fees.

The above classification includes the following types of students:

1. Local students taking fewer than twelve hours in regular residence classes whether for credit or non-credit.
2. Students registered in Saturday or evening classes on the campus.

CITIZENSHIP QUALIFICATIONS

To be classified as a resident of Georgia a student must meet the following qualifications:

- (1) If the student is under twenty-one, the supporting parent (or guardian) must have been a bona fide resident of Georgia for at least the entire year immediately preceding the student's registration.

In the event that a legal resident of Georgia is appointed guardian of a non-resident student, such student does not become a resi-

dent until the expiration of one year from date of appointment, and then only upon proper showing that such appointment was not made to avoid the non-resident fee.

(2) If the student is over twenty-one, bona fide residence in the state must have been established for at least one year immediately preceding registration and the student must be eligible to become a registered voter. No person shall be deemed to have gained or lost residence by reason of being a student at any institution of learning.

PAYMENT OF COLLEGE EXPENSES

College bills are due and payable on the first day of each quarter. If necessary, students may make advance arrangements to pay for the quarterly cost of room, board, and laundry in installments by writing to the Comptroller. A student may not secure honorable dismissal, obtain a transfer of credit, be admitted to final examinations, or be graduated until all bills are paid.

Textbooks and school supplies are available in the college bookstore as well as other student needs. The cost of books and supplies will vary with the courses elected by the individual student. A fair estimate of this cost is from \$15.00 to \$20.00 per quarter.

Room rent and charges for board and laundry are based on current prices. The right to adjust these charges to meet changing conditions is reserved by the College.

REFUND OF COLLEGE FEES AND EXPENSES

General Fees. A student who formally withdraws within one week following the scheduled registration date of a quarter will receive a refund of 80 per cent of the matriculation fees paid; a student who formally withdraws within the period of the second week will receive a refund of 60 per cent; a student who formally withdraws during the period of the third week will receive a refund of 40 per cent; a student who formally withdraws during the period of the fourth week will receive a refund of 20 per cent; a student who formally withdraws after the end of the fourth week will not receive any refund for any part of the matriculation fees paid.

Student Activities Fees and Health Service Fees. A student who formally withdraws after the original registration for a quarter will not receive any refund for student activities fees or health service fees.

Music Fees. A student who discontinues study of any private instruction in music in the middle of a quarter will not be entitled to any refund except for illness certified by the college physician.

Board, Room, and Laundry Fees. A student who formally withdraws from the College during a quarter will be charged for board, room, and laundry at the rate of \$2.50 per day from the first scheduled registration date. Refund regulations on this section are subject to revision at the beginning of any quarter.

All approved refunds will be paid within fifteen days after the date of formal withdrawal.

FINANCIAL ASSISTANCE

Through the generosity of friends of the College scholarships and loan funds have been established for the purpose of assisting deserving students. Interested students should write Dean Donald H. MacMahon.

SCHOLARSHIP MEMORIALS AND ENDOWMENTS

THE J. L. BEESON SCHOLARSHIP FUND

The J. L. Beeson Scholarship Loan Fund, established in 1939 by Dr. J. L. Beeson, third president of the College, was made available for scholarships in 1953.

ANNA BROWN SMALL SCHOLARSHIP FUND

This fund was established in 1912 by Mrs. Clem Steed Hardman of Macon, as a memorial to her mother. A scholarship is granted each year to a student of recognized character, ability, and need.

THE J. HARRIS CHAPPELL MEMORIAL SCHOLARSHIP FUND

The former J. Harris Chappell Memorial Loan Fund, established by faculty and students as a memorial to Dr. Chappell, first president of the College, was made available for scholarships in 1953.

THE FACULTY SCHOLARSHIP FUND

This fund, originally a loan fund, was established by the faculty in 1903-1904. It has been increased by voluntary contributions from the faculty and by donations from several senior classes and now serves as a scholarship fund.

GSCW ALUMNAE SCHOLARSHIPS

From the Alumnae Loyalty Fund the Alumnae Association of the College grants scholarships to assist students of high scholastic ability. Information may be obtained by writing the Alumnae Secretary, Georgia State College for Women.

A. E. LOWE SCHOLARSHIP FUND

This scholarship fund, established by Bettie Harris Lowe, is used to defray the expenses of students who need financial assistance in order to attend GSCW. Preference is given to students of Pulaski County first and Macon County second; however, students from any other Georgia county may apply.

THE SYLVESTER MUMFORD MEMORIAL FUND

In the will of the late Goertner E. Mumford Parkhurst, of Washington, D. C., GSCW was one of the residuary legatees. The fund amounts to approximately \$200,000. The earnings are to be used to educate students from Brantley County, Georgia, as selected by college officials.

THE HALLIE CLAIRE SMITH SCHOLARSHIP FUND

Established in 1953 by faculty, students and friends of Miss Hallie Claire Smith as a memorial to her, this scholarship fund is available to students needing financial aid.

THE BLANCHE TAIT SCHOLARSHIP FUND

Established in 1953 by the faculty, students and friends of Miss Blanche Tait as a memorial to her, this scholarship fund is available to students needing financial aid.

LOAN FUNDS

GSCW ALUMNAE ASSOCIATION FUND

In 1930 the Alumnae Association established a fund for loans to deserving students with preference being given to juniors, seniors, and daughters of alumnae. This fund is administered by a committee of which Mrs. Ann Simpson Smith, Milledgeville, Georgia, is chairman.

EARL BAILEY LOAN FUND

Available to any Georgia girl in need of assistance for educational purposes are funds set aside in 1908 by Mr. Earl Bailey, a resident of Atlanta.

CALLIE CHRISTIE BELLE D. A. R. LOAN FUND

This fund was established by the Hawkinsville Chapter of the Daughters of the American Revolution in memory of Mrs. Belle. The loans from this fund are made to students from Pulaski County.

PHILO SHERMAN BENNETT LOAN FUND

In 1909, \$500 was received from the estate of Philo Sherman Bennett through Mrs. W. J. Bryan, administratrix. Interest on this fund is available for loans.

LIZZIE DENNARD WIMBERLY BRIDGES LOAN FUND

A fund in the amount of \$200 was contributed by the Hawkinsville Chapter of the Daughters of the American Revolution for aid to students from Pulaski County.

CORRIE HOYT BROWN LOAN FUND

The Corrie Hoyt Brown Loan Fund was established in 1919 by Mr. George M. Brown, who was born in the Executive Mansion at Milledgeville, in memory of his wife, Corrie Hoyt, and his daughter, Corrie Hoyt Brown. Preference is given to residents of Atlanta and of Baldwin and Liberty Counties.

FELTON FUND

In 1932 Mrs. Rebecca L. Felton established a fund in the amount of \$6,000, one-half of which is to be used for students at GSCW and the other half at the University of Georgia. The loans are administered by the First National Bank of Atlanta.

HISTORY CLUB LOAN FUND

The original donation to this fund was made by the History Club in 1934. Loans are administered at the discretion of the loan committee of the College.

KNIGHTS TEMPLAR EDUCATIONAL FOUNDATION

The National Order of the Knights Templar has an education foundation of several million dollars to aid students throughout the nation. Each year the foundation lends to several students in the junior and senior classes at GSCW. The fund is administered by the Knights Templar Educational Foundation, 16 Baker Street, N. E., Atlanta.

THOMAS E. MITCHELL EDUCATIONAL FUND

In 1926 Dr. Thomas E. Mitchell, of Columbus, made a gift of \$125,000 to a fund one-fourth of which is to be used for loans to students at GSCW. Loans are made through the loan committee of the College and, in addition, a few scholarships are granted annually.

MOREL FUND

In 1934 Miss Elizabeth Morel, a former member of the faculty, gave \$1,500 to be used to purchase books for the library or to be used for loans to students. Loans are available through the loan committee of the College.

PICKETT AND HATCHER EDUCATIONAL FUND

This fund was created by the late Claude Adkins Hatcher, of Columbus, Georgia, founder of the Nehi Corporation and its predecessors. In his will Mr. Hatcher set aside a substantial sum to assist students. Immediate response will be given to requests for information. Correspondence should be addressed to: Pickett and Hatcher Educational Fund, P. O. Box 1233, Columbus, Georgia.

SYLVESTER MUMFORD FUND

This fund was established in 1936 by the daughter of the late Mr. and Mrs. Sylvester Mumford, of Waynesville, Georgia, as a perpetual memorial to her parents. Returns from the investment of funds are to be used for educational loans to worthy students of this state. The fund is administered by the loan committee of the College.

ALICE WALKER SHINHOLSER MEMORIAL FUND NO. 1

This fund was established in 1925 by Mr. John W. Shinholser in memory of his wife, Alice Walker Shinholser. Both principal and interest are available for loans to seniors.

ALICE WALKER SHINHOLSER MEMORIAL FUND NO. 2

Funds provided in the will of the late Mrs. Clara B. Walker became available in 1940 to be administered as educational loans according to the regulations of the loan committee of the College.

JOSEPH M. TERRELL LOAN FUND

This is a donation of \$5,000 provided in the will of the late ex-

Governor Joseph M. Terrell. The principal is to be kept intact and the income from the fund is available for loans.

THOMASTON MILLS LOAN FUND

This fund was established by Community Enterprises, Incorporated, of Thomaston, Georgia, and is used for loans to worthy students in the junior and senior years to enable them to complete their education. The fund is administered by the loan committee of the College.

FANNIE TRAMMELL D. A. R. FUND

This fund was established in 1940 by a gift from the Georgia Chapter of the Daughters of the American Revolution. The principal of \$4,000 is kept intact, and the interest is lent to worthy students.

FRANCES CLEMENTINE TUCKER FUND

Since 1920, loans have been available to a limited number of students each year from this fund established from the estate of the late Mrs. Frances Clementine Tucker. Applications for loans should be addressed to Messrs. O. E. and M. C. Horton, Trustees, 140 Peachtree Street, Atlanta, Georgia.

GRACE BEATTY WATSON LOAN FUND

This fund was established by the Hawkinsville Chapter of the Daughters of the American Revolution and is available to students from Pulaski County. The loans are administered by the loan committee of the College.

PART-TIME STUDENT EMPLOYMENT

Students of limited financial means find assistance in the part-time student employment program. Part of the work in the dining rooms, dormitories, offices, the library, and the academic departments is done by student employees. This work is reserved for those who have good high school records, who continue to maintain satisfactory records in college, and who are capable of performing the work involved.

COMMUNITY LIFE

The GSCW campus is treated as a community, and the program of the College is planned to develop all-around individuals in a democratic environment. While students are encouraged to become increasingly self-reliant through active participation in campus organizations and dormitory life, the College realizes the advantage of providing advisory assistance in developing individual interests and abilities.

GSCW is a residential college. Living conditions in the houses are designed to supplement the academic program of the student. Life in the dormitories seeks to approximate the best type of home situation. Each residence hall is in the charge of a head of residence, a woman whose chief interest is the well-being of the individual student.

The dormitories are organized and operated under House Councils as functioning parts of the College Government Association. Each council is responsible for planning the program of the dormitory, for setting up and supervising house routine, and for administering disciplinary measures if needed.

ORGANIZATIONS AND RECOGNITIONS FOR SCHOLARSHIP

MAJOR ORGANIZATIONS

THE COLLEGE GOVERNMENT ASSOCIATION

The College Government Association, as its name implies, includes both students and faculty in its personnel. Students become members of CGA upon their matriculation, hold all the offices, comprise all the committees; faculty members act as advisers of the various student groups. Students sit on faculty committees without vote; and faculty advisers, on students committees without vote.

College Government trains students in good citizenship, in individual initiative, in self-dependence and self-control, and in responsibility for group living. Its major subdivisions are the Student Council, the Judiciary, the Board of House Presidents, and the Honor Council.

The *Student Council* has vested in it the supreme legislative powers of CGA. It recommends rules and regulations to the Faculty Committee on Student Relations; submits suggestions in the

interest of students; has charge of all CGA elections; formulates Association policies and plans its meetings; calls student body meetings; has general supervision of the work of the Board of House Presidents and the Honor Council; hears reports and takes responsibility for seeing that the system of government works.

The *Judiciary* has vested in it the general judicial powers of the Association. The Judiciary organizes and supervises the Dormitory Councils; considers and passes on all cases submitted directly to it or referred to it by the Dormitory Councils; hears all cases that do not come under the jurisdiction of the lower courts; refers to the Faculty Committee on Student Relations all cases involving possible dismissal; interprets the Constitution of the College Government Association; and handles cases of academic dishonesty through a program of rehabilitation.

The *Board of House Presidents* assumes leadership in planning constructive programs for dormitory residents; considers the operation of the various House Councils to maintain uniformity of procedure; and cooperates with the House Councils in fostering the Honor System through dormitory living.

The College Government Association realizes that its success depends upon the personal honor of each individual student and her willingness to share responsibility for the conduct and integrity of her fellow-students. It believes that the Honor System should apply to every phase of college life. The aim of the Honor Council is to maintain and strengthen the GSCW community in which the honor of the group is an enlargement of the integrity of the individual. The work of the Honor Council is directed toward helping the inexperienced student to adjust to the best interests of the college community. The Georgia State College for Women believes that the system is doing much to develop character in the individual and to promote higher morale in the college community.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION

The YWCA is primarily a religious organization. It is campus-wide in program and membership. Its chief administrative officers are students elected by the student body. The College assists the organization in maintaining a full-time secretary to integrate the program.

The Y sponsors all religious activities on the campus, some of which are vesper programs, Bible study classes and nightly worship services in the residence houses. The Y also supervises study and discussion groups on social problems and current affairs.

Through Religious Focus Weeks and Personal Relations Week

outstanding speakers are brought to the campus for lectures, seminars, and personal conferences. The YWCA also maintains a scholarship fund which is used to bring a foreign student to study at GSCW.

THE RECREATION ASSOCIATION

The Recreation Association affords opportunities for every student to enjoy and to develop interest and skill in sports, the dance, and related activities. The Association sponsors seasonal intramural sports, five skill clubs (Folk, Modern Dance, Penquin, Tennis, and Tumbling Clubs), and special events such as sports days, play nights, demonstrations, meets, and parties. The program is organized and executed by an Executive Board and a General Board consisting of the various sports managers, skill club presidents, dormitory and class managers. The staff of the Department of Physical Education act as advisers.

ACADEMIC CITATIONS

PHOENIX

Phoenix is an honor society established in 1939. Members are selected from the Senior Class on the basis of scholarship. To be eligible, a student must be in the highest seven per cent of her class.

THE DEAN'S LIST

A student taking not fewer than 15 hours and making an average of 2.2 quality points on any quarter's program has her name placed on the Dean's List for the following quarter.

PHI SIGMA

Freshmen who have carried a full academic program (15 hours) or more and have made a general average of "B" or higher and have qualified for the Dean's List at least once are eligible as sophomores for membership in Phi Sigma.

CGA SCHOLARSHIP CUP

CGA awards quarterly custodianship of a gold loving cup to the freshman residence hall with the highest general average for each preceding quarter.

NATIONAL HONOR SOCIETIES

PI GAMMA MU

Pi Gamma Mu is a national honorary society open to juniors and seniors who have made exceptionally high records in the social sciences.

ALPHA PSI OMEGA

Alpha Psi Omega, a national honorary dramatic society, recog-

nizes and rewards outstanding work done by students in the College Theatre.

PHI UPSILON OMICRON

Phi Upsilon Omicron, a national honorary fraternity open only to home economics students, limits its members to students who rank scholastically among the upper two-fifths of the seniors, juniors, and third-quarter sophomores and who give evidence of leadership ability.

PI OMEGA PI

Pi Omega Pi is a national honorary fraternity in Business Education. It is limited to majors who have made exceptionally high records in business and education courses.

SIGMA ALPHA IOTA

Sigma Alpha Iota is a national professional fraternity in music. Its membership is made up of professional musicians and college students whose work is outstanding.

INTERNATIONAL RELATIONS CLUB

IRC, with national affiliations, encourages interest in and knowledge of international affairs. Membership requirements stipulate that a student must have a general average of "B" and the recommendation of the faculty.

WHO'S WHO IN AMERICAN COLLEGES AND UNIVERSITIES

Ten per cent of the Senior Class are eligible for membership in Who's Who. Final selection is made by the faculty from a list of seniors recommended by the Junior Class.

DEPARTMENTAL AND OTHER CLUBS

There are numerous departmental clubs on the campus to which majors in the department concerned are eligible. There are many other clubs, not connected with any department, that attract students of varied interests and personal needs. Clubs meet usually once a month for study, discussion, and experience in leadership.

DENOMINATIONAL GROUPS

Students attend the local churches of their choice. In addition, each of the local churches has organized college groups in young people's work. The Baptist Student Union, the Wesley Foundation, the Westminster Fellowship, The Canterbury Club, and the Newman Club give to the students a broadening experience in college-church relations.

ALUMNAE ASSOCIATION

The Alumnae Association of GSCW is almost as old as the College itself. The purpose of the Association is to promote the interests of the College and to establish mutually beneficial relations between the College and its alumnae. The work of the organization is conducted through an executive board, an executive secretary, congressional district vice-presidents, and chairmen of standing committees. Annual Alumnae Day is observed during the Commencement season.

PUBLICATIONS

Three of the publications are student sponsored. They give both journalistic and creative experience.

The *Spectrum*, the yearbook, is an annual pictorial record of student life.

The *Colonnade* is a student newspaper.

The *Student Handbook* is an annual publication of the College Government Association. It contains a detailed account of the purposes, functions, and programs of the three major organizations, the governmental routine of the campus, and the official personnel of the major groups.

The *Bulletin* is a monthly publication issued by the College. It is published and distributed to give information about the College. Copies of issues published in the past may be had on request.

The *G.S.C.W. Columns*, issued quarterly by the Alumnae Association, gives to graduates the latest news from the campus and interesting items concerning former college friends.

ORIENTATION WEEK

The purpose of Fall Orientation is to give new students entering college for the first time an opportunity to begin their acquaintance with one another and with the College under as favorable circumstances as can be provided. New students spend four days in activities that will better prepare them for life on the campus.

The social events are in charge of the three major student organizations—the College Government Association, the Young Women's Christian Association, and the Recreation Association. Junior Advisers, elected by Student Council, and Big Sisters, sponsored by the Y, also play an important part in the program of adjustment.

ENTERTAINMENTS AND INFORMAL EDUCATION

CONCERTS AND LECTURES

Through membership in the Milledgeville Concert Association, students hear artists of national and international reputation in a series of three or four attractions during the year. In addition, several lectures of equal standing are brought to the campus, annually. Guest speakers also appear regularly on Assembly programs.

INSTITUTES AND CONFERENCES

Each year the YWCA invites to the College a number of speakers to discuss various phases of human and personal relations. The speakers may be grouped into institutes of three or four days or they may be distributed throughout the year. They are chosen because they are specialists in their fields and can furnish students, through assembly groups and private conferences, opportunities to obtain help in solving their own problems.

COLLEGE THEATRE

Once each quarter the College Theatre presents a student production of a well-known drama.

SATURDAY CINEMA

On scheduled Saturday nights throughout the year the College presents a series of motion picture classics in Russell Auditorium. There is no admission charge.

ART EXHIBITS

The Department of Art sponsors annually several exhibitions of pictorial and plastic arts. On display in the College Gallery during the year are loan collections as well as faculty and student work.

THE MILLEDGEVILLE COLLEGE CHOIR

The Milledgeville College Choir, composed of approximately one hundred GSCW and GMC students, has a wide musical repertoire of both early and modern composers. The Choir goes on an annual out-of-state tour and on many concert trips within the state.

OTHER GROUPS

The *Madrigal Singers* and the *Modern Dance Club* are also groups which appear in public recital several times each year.

INDIVIDUAL RECITALS

Particularly during the spring quarter there are many public recitals presented both in Russell Auditorium and in Porter Hall Auditorium, featuring student vocalists and instrumentalists. Each contributes to the general program of entertainment of the College.

GENERAL REGULATIONS

RESIDENCE IN DORMITORIES

All students are required to room and board on the campus unless they live with parents or near relatives in or near Milledgeville. Exceptions will be made only following written permission of the president of the College.

JURISDICTION OF THE COLLEGE

A student arriving in Milledgeville to enter college or one returning from trips away from college comes under college regulations as soon as she reaches town, and she must report *at once* to the head of residence of her dormitory. Upon leaving college at the end of the quarter or upon taking trips away from the campus, the student must leave town according to the schedule approved by her head of residence.

VISITING

With special permission from parents, students will be permitted to go home or to visit elsewhere for a generous number of week ends. (See *Student Handbook* for details.)

PERMITS FROM PARENTS

Written permission from parents or guardians, addressed to the Dean of Women, is required for all trips away from the campus except the homegoings at Christmas and June, when it is understood that all students are leaving the campus.

A printed form covering the usual requests, permission for which requires parental consent, is sent home by the student. Parents or legal guardians must check items that meet with their approval and then mail the signed sheet *to the Dean of Women*. Special permits sent to the Dean of Women are required for approval of trips or requests not covered in the printed form.

VISITORS TO DORMITORY ROOMS

Students are not allowed to receive visitors in their rooms except by special permission of the heads of residence. Mothers, near relatives, and close friends of students may be permitted to spend the night in the dormitories.

VACCINATION AND PHYSICAL EXAMINATIONS

Students are required to present evidence of successful vaccination for smallpox within the last five years or evidence of re-vaccination following an older take. They are also required to present evidence of immunization against typhoid. A three-shot treatment within the last three years or an annual one-shot treatment following earlier complete treatment will be satisfactory.

A Schick test for diphtheria is also recommended.

Smallpox and typhoid immunizations should be completed before the student enters college. A form is provided for a report by the family physician. However, if immunizations cannot be completed at home, they will be given by the GSCW hospital staff after the student's entrance.

As soon as possible after her registration, each student is required to report to the Hospital for a complete physical examination. This early check-up serves to protect both the individual student and those with whom she comes in contact.

The examination includes careful general examination, routine tests, and special tests when the need of the latter is indicated. Tuberculin tests and X-rays are conducted by the State Board of Health early in each school year.

CLASS ATTENDANCE

Students should attend regularly and promptly all scheduled classes and assembly programs. Attendance is counted from the first day of class meeting in the quarter. Absences caused by illness are excused on certification of the college physician. Certain absences which are due to mitigating circumstances may be excused by executive order from the Dean of Instruction or the Dean of Women. *Requests for excuses must be filed within one week after the student returns to classes.*

To enable students to budget their time more effectively and take advantage of off-campus interests of an educational nature, some freedom is permitted in the matter of class attendance. The absences which may be taken without penalty vary with the maturity of the student.

A freshman may be permitted two unexcused absences in each course for which she is registered during any quarter.

A sophomore may be permitted three unexcused absences in each course for which she is registered during any quarter.

A junior may be permitted four unexcused absences in each course for which she is registered during any quarter.

Seniors are granted permission to formulate a Senior Code. Under the Code class attendance is a student responsibility. Seniors not under the Code will be granted four unexcused absences per course per quarter.

Class attendance for all students making the Dean's List will be a student responsibility.

Members of the various classes are permitted the same number of absences from assembly as from any regular course for which they are registered.

Absence from class is not permitted on any day preceding or following campus-wide holidays. These include Thanksgiving and Honors Day.

FIELD TRIPS

For professional activity under faculty guidance any student may plan out-of-city trips to the total extent of three class days absences per quarter. Class absences for such out-of-city activities in excess of three days must be drawn from the student's unpenalized absences.

MINIMUM ATTENDANCE REQUIREMENT

To receive credit in a course a student must attend at least three-fourths of all scheduled classes during the quarter.

QUALITY POINT REDUCTION

Excess absences for the year will be subject to quality point reduction at the rate of one and one-quarter quality points for each unexcused absence.

SCHOLARSHIP REQUIREMENTS FOR EXTRA-CURRICULAR ACTIVITIES

To be eligible to hold an office in a student organization or to receive work assignments under college assistance, a student must have made an over-all average of five quality points for every five quarter hours.

TRANSCRIPT OF RECORD

One full transcript of work and credit recorded will be furnished without charge. A fee of one dollar will be charged for any additional single copy. When two or more copies are requested at the same time, the charge for each carbon copy will be fifty cents.

ACADEMIC REGULATIONS

THE QUARTER SYSTEM

The college year is divided into four quarters of eleven to thirteen weeks each. The Summer Quarter is further divided into two terms of approximately six weeks each.

Under the intensive quarter system classes in general meet every day Monday through Friday. A student, therefore, usually takes only three courses.

CREDIT

The Credit assigned to a subject is expressed in quarter hours. A passing grade on a subject requiring five one-hour recitations a week (or the equivalent) for one quarter gives credit for five quarter hours. A passing grade on a subject requiring two one-hour recitations a week for one quarter gives credit for two quarter hours. Two hours of laboratory work count as one hour of recitation.

GRADES AND QUALITY POINTS

Grades are assigned and recorded in letters with the following evaluations and quality points:

<i>Grade</i>	<i>Points per Quarter Hour</i>
A—Excellent	3 per hour
B—Above average	2 per hour
C—Average	1 per hour
D—Lowest passing grade	0 per hour
F—Failure	0 per hour
WP—Withdrawal from course while doing passing work	
WF—Withdrawal from course while doing failing work	
X—Incomplete	

INCOMPLETE GRADE

An "X" or "incomplete" grade may be assigned when the student, because of illness or other acceptable reasons, is unable to take the final examination or to complete some other part of the course by the end of the term.

An "incomplete" grade automatically becomes "F" unless made up within the next term that the student is in residence.

Upon recommendation of the head of the department and with permission of the Dean of Instruction, a student may repeat a course she has passed with a grade of "D." When such a course is repeated, the student does not receive additional credit, and the last grade becomes the official grade for the course.

TRANSFER POINTS

Students transferring from other colleges are allowed quality points according to their grades as for work done in the Georgia State College for Women. However, students must earn an average of "C" on the work taken in this institution.

CLASSIFICATION

Freshmen and sophomores are expected to complete fifty-one quarter hours a year; juniors and seniors, forty-five quarter hours a year. When a student completes the normal program, as described above, with an average of "C"—fifty-one quality points for freshmen and sophomores, forty-five for juniors and seniors—she is classified in the next higher class.

However, for easier class organization and room assignment, a student who cannot be classified in the next higher class may be affiliated with it if, at the beginning of the academic year, she is within five quarter hours and five quality points of classification. The minimum standards for affiliation and classification are as follows:

	<i>Affiliation</i>		<i>Classification</i>	
	<i>Quarter Hours</i>	<i>Points</i>	<i>Quarter Hours</i>	<i>Points</i>
Sophomores	46	46	51	51
Juniors	97	97	102	102
Seniors	142	142	147	147
Graduation	-----	-----	192	192

Students are classified at the beginning of each quarter.

THE DEAN'S LIST

A student who makes an average of 2.2 quality points on fifteen or more hours in any quarter shall have her name placed on the Dean's List during the following quarter.

THE STUDENT PROGRAM

The normal amount of work taken for credit is fifteen hours

each quarter. Freshmen and sophomores are required to take two hours in physical education each quarter.

Certain students, unless the college physician refuses permission, are allowed to carry more than the normal program:

- (1) Students on the Dean's List may register for twenty hours.
- (2) Students with an average of 1.75 quality points for the preceding quarter may register for eighteen hours.
- (3) Students within twenty hours of graduation, if they have a minimum average of "C," may register for twenty hours.

Students, regardless of the number of hours carried, may take any of the one or two-hour courses in music without credit. A student who is not taking other extra work may take a one or two-hour course in music for credit but must continue the same course for three quarters before such credit may be counted toward a degree.

Certain students, with special permission from the Dean of Instruction, will carry less than the normal program:

- (1) Students working more than eighteen hours a week will take not more than twelve hours.
- (2) Students working approximately half time will take not more than ten hours.
- (3) Students working full time will take not more than five hours.

No student may drop a course for which she is registered without special permission from the Dean of Instruction.

SCHOLARSHIP STANDARDS

The minimum standards for eligibility to remain in this College are as follows:

1. A freshman who earns no credit during her first quarter will be placed on probation for the succeeding quarter.
2. A student earning fewer than ten hours of credit in the Fall or Winter Quarter may, with special permission, remain in college on probation during the following quarter.
3. A student on probation who earns only ten hours of credit will remain on probation during the succeeding quarter. She will

be restored to full student status only when she earns fifteen hours credit during a quarter.

4. Any student registered in college for three quarters—September to June—must earn an average of one-half quality point for each hour taken to be eligible to register for the following Fall Quarter. (See 6 below.)

5. A student who at the end of the Spring Quarter is deficient in hours or quality points may re-establish eligibility by earning ten hours of credit and ten quality points in a six-weeks summer term.

6. A student who is ineligible to register because of deficiency in hours or quality points may be readmitted on probation after she has withdrawn from college for one quarter or longer. During the first quarter after her readmission the student must earn at least ten hours of credit and ten quality points to be eligible to register for the following quarter. A student deficient in hours or quality points a second time will be readmitted only at the discretion of the administration.

7. A student who wishes to transfer from another institution is also subject to the above regulations. In addition, a student who is ineligible to return to a college which she has been attending will be ineligible to transfer to the Georgia State College for Women until such ineligibility has been removed.

SPECIAL REQUIREMENT IN ENGLISH

At the beginning of the junior year all students are given a standard test in English usage. Those who show in the test that they have not mastered the fundamentals of the language are required to attend special classes adapted to the aspect of language in which they are weakest. These remedial classes meet twice a week during the winter quarter.

REQUIREMENTS FOR GRADUATION

In order to receive a degree from the College the candidate must satisfy the following conditions:

1. Complete one hundred ninety-two hours of college work. Seventy-five hours of these should be in courses numbered 300 to 499, at least sixty of which must be taken after the student is classified as a junior.

2. Complete the general education requirements prescribed for the degree chosen.

3. Fulfill the requirements for majors and minors. In all subjects both the major and the minor must be in courses numbered 300 to 499. At least one subject in the major should be taken during the senior year.

4. Complete in residence one of the last two years of work and forty of the last sixty hours required for the degree.

5. Earn a total of one hundred ninety-two quality points. Students who transfer credit from other institutions or present credit for either home study or extension work must earn in residence an average of one quality point for each quarter hour taken in residence toward the fulfillment of the course requirement for the degree.

6. Present to the Registrar a written application for a degree at least one month before the date of graduation.

No student may receive credit for more than forty-five hours of extension or home study work.

The College reserves the right to withhold a degree from any student whose record in conduct is unsatisfactory.

GENERAL DEGREE REQUIREMENTS

The requirements for degrees described in this catalogue will be applicable to students who are currently enrolled. Students who began their work prior to the last approved programs of the College will approximate the new requirements. However, no student will be placed under undue penalty in meeting them. The College reserves the right to change the degree requirements at any time, but no such change will be administered to cause a loss in credit for work already taken.

SPECIAL REQUIREMENT

An act of the 1953 session of the Georgia Legislature provides that no student in any school or college supported by public funds " . . . shall receive a certificate of graduation without previously passing a satisfactory examination on the History of the United States, and the History of Georgia, and upon the provisions and principles of the United States Constitution and the Constitution of Georgia." There are two methods for complying with the state law: completion of certain courses or the passing of special examinations.

The general education program in the social sciences was de-

signed to satisfy the law in regard to the National and State Constitutions. For those who do not take the general education program, these requirements may be met by taking Political Science 324 or Political Science 326. The history requirements may be satisfied by the completion of any one of the following courses: History 307, 308, 422 or 432.

For those students who do not satisfy the state law through the passing of appropriate courses, examinations over suggested readings covering United States History including American institutions and ideals, the United States Constitution, the History of Georgia, and the Constitution of Georgia will be administered about the middle of each quarter. The student may satisfy all four requirements of the law through these examinations or only that part for which no course credit has been earned.

Students who have satisfied the requirements of the law in another unit of the University System through course work or by passing an examination may receive credit at GSCW for work previously done.

TEACHER'S CERTIFICATES

The standard certificate for teaching in Georgia is issued by the State Department of Education upon completion of an approved four-year professional program of college work. Programs leading to certification in eleven different areas have been approved by the State Department of Education. See page 67 for details.

DEGREE PROGRAMS

The subjects offered by the College are divided into general education courses and courses designed for substantial major and minor programs.

General education courses are numbered 100 to 299. They should be taken only by students having less than two years of college credit. Courses numbered 300 to 499 are courses for major and minor programs and should be taken only by students having two or more years of college credit, unless they have been already included in a particular program. Any variation from a prescribed program requires written permission from the Dean of Instruction.

GENERAL EDUCATION

The College believes that ideally the work of the first two years of college should be devoted to acquiring a general cultural background. Students are seldom ready to choose their vocations or fields of special interest until they have had opportunity to explore several fields of knowledge.

Based upon this belief, the following objectives have been set up by the College:

1. To aid the student in the continued development of her understanding of the discipline and meaning of the principal branches of learning.
2. To foster in the student appreciation of the basic values upon which civilization and culture rest and through which they may be improved.
3. To give the student a heightened awareness of her relationship to the home and the community.
4. To provide the student with opportunity to concentrate in certain fields which may be helpful in future study.
5. To assist the student in choosing and preparing for a vocation that will make optimum use of her talents and enable her to make an appropriate contribution to the needs of society.
6. To aid the student in developing a resourceful and independent mind that can assess its own strengths and weaknesses, that can use knowledge creatively, and that can discern the best in aesthetic experience.

7. To encourage the student to appreciate the relationship between mind and body with a view to maintaining physical fitness.

8. To provide the student with experiences that will conduce to the building of character based on integrity and humility.

GENERAL EDUCATION PROGRAM

The following courses are designed to meet the objectives outlined on page 59. These courses or equivalent courses in the same department are required for all degrees.

English 100, 101, 102—General College Composition	10-15 hours
English 206—Nineteenth Century English Poetry	5 hours
Humanities 200—Literature of Classical and Medieval Civilizations	5 hours
Art 103—Introduction to Art	
or	
Music 100—Introduction to Music	5 hours
Social Studies 103, 104—Contemporary Civilization	10 hours
History 210, 211—History of Civilization	10 hours
*Biology 110, 111—Principles of Biology	5-10 hours
or	
***Biology 110, 221—Principles of Biology; General Botany	10 hours
*Mathematics 100—Introduction to College Mathematics	5 hours
or	
**Mathematics 201, 222—Plane Trigonometry; College Algebra	10 hours
*Physical Science 100, 101—Introduction to the Physical Sciences	5-10 hours
or	
***Chemistry 101, 102—General Chemistry	10 hours
Health 100—Personal and Community Health	5 hours
Physical Education 100, 200—Physical Education Activities	12 hours
Total	82-87 hours

*One double-course must be taken in Biology, Mathematics, or Physical Science and one course (5 hours) in each of the two remaining areas.

**Recommended for majors and minors in Mathematics.

***Recommended for majors and minors in the Natural Sciences.

65
12
77
6
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IRREGULAR GENERAL EDUCATION PROGRAM

Any student who has been graduated from a standard junior college or has completed the first two years of work in a standard four-year college will be allowed to take courses numbered 300 to 499 without regard to the general education requirements. She must, however, fulfill all major, minor, and special requirements for the degree for which she applies.

A student who transfers from another college before she has earned twenty course credits will ordinarily be required to take those courses in the general education program for which she does not offer any equivalent in credit. Exceptions may be made upon the written approval of the Dean of Instruction.

A resident student who becomes irregular in her academic program must complete the general education courses, or approved substitutes, in order to comply with the requirements for any degree.

No freshman or sophomore should omit any of the general education courses without special permission from the Dean of Instruction.

DEGREES

The degree a student takes will be determined by the groupings of courses chosen.

The following degrees are given:

Bachelor of Arts

- Curriculum for Liberal Arts
- Curriculum for Secondary Teachers
- Curriculum for Health and Physical Education Teachers

Bachelor of Science

- Curriculum for Medical Technology
- Curriculum for Medical Record Library Science

Bachelor of Science in Education

- Curriculum for Elementary Teachers
- Curriculum for Secondary Teachers
- Curriculum for Health and Physical Education Teachers

Bachelor of Science in Music Education

Bachelor of Science in Home Economics

- Curriculum for Homemaking Education
- Curriculum for Institutional Management

Bachelor of Science in Business Administration
 Curriculum for Business Education
 Curriculum for General Business
 Curriculum for Secretarial Training

BACHELOR OF ARTS

The following are the requirements for the degree of Bachelor or Arts:

Junior College	82-87 hours
The general education requirements described on page 60.	
Foreign Language	10-20 hours
The foreign language requirement consists of the equivalent of four college courses. It may be fulfilled as follows:	
1. If no entrance credits are offered in the language chosen in college, four courses in one foreign language are required.	
2. If two or three entrance units are accepted in one foreign language, that language must be continued for one or two courses accordingly.	
3. If four units are offered for entrance, the requirement may be absolved by examination.	
Departmental Major	30 hours
and	
Departmental Minor	20 hours
or	
Divisional Major	50 hours
Electives	40-50 hours
	192 hours

MAJOR AND MINOR PROGRAMS

During the last two years in college the student concentrates upon one or two special fields of study. She should choose a major in the subject which interests her most and a minor in a related field. She may choose a departmental major, a divisional major, or a special major.

A student who desires a Bachelor of Arts degree must choose either a divisional major or a departmental major and a departmental minor. Before registering for the first quarter of the junior year, the student must work out with the heads of the departments concerned satisfactory major and minor programs. If later she wishes to make any change in these programs, she must have the approval of the head of the department in which the change is to be made. Before the student may qualify for the Bachelor of Arts degree, the heads of her major and minor departments must certify to the Registrar's Office that she has completed satisfactory major and minor programs.

MAJOR PROGRAMS

A departmental major is composed of six or more courses in the major department in addition to the general education requirements. Usually the major consists of a specified nucleus of three or four basic courses, with the remaining courses selected according to the interest of the student.

Majors may be taken in the following departments:

Art	Music
Biology	Health and Physical
Chemistry and Physics	Education
English	Psychology
French	Sociology
History and Political Science	Spanish
Mathematics	

Departmental majors are described in the data regarding the various departments, along with the description of courses offered.

MINOR PROGRAMS

A minor consists of four related courses. It may be taken in the departments offering major programs, and also in the following specific subjects:

Economics	Geography	Library Science
Philosophy	Political Science	Speech
		Modern Dance

DIVISIONAL MAJORS

Divisional majors may be taken in the Divisions of Business Administration, Home Economics, Mathematics-Science, and the Social Sciences. The purpose of these majors is to provide an

opportunity for the student to gain a fairly thorough knowledge in a group of related fields. Divisional majors are advantageous to the student who expects to teach these subjects in high school. No minor is required; but, in the case of each divisional major, a minimum of ten courses in the division concerned must be included in the program in addition to the general education requirements. (See page 60.)

Specific requirements are described below.

Business Administration

Specific Business Administration courses are not prescribed but are to be worked out by the student and the chairman of the Business Administration Department. The amount of specialized work may be limited by the Dean of Instruction.

Home Economics

Four senior college courses in related fields are prescribed in addition to the general requirements stated above. The basic courses for this major are:

Home Economics 105, 111, 220, 311
314, 324, 326, 331, 432, 451
Psychology 201
Biology 320
Education 466
Sociology 428

Mathematics-Science

Four courses must be selected from a major department within the division, and two courses must be selected from each of the other three areas. The basic courses are:

Biology 221, 303, 304, 322
Chemistry 101, 102, 303, 324
Mathematics 201, 222, 323, 340
Physics 301, 302

Social Science

Four courses must be selected from a major department within the division, and two courses must be selected from each of the three remaining areas. The basic courses are:

Economics 301, 302

Geography 300, 301
 History 301, 302
 Philosophy 310, 412, 413
 Political Science 324
 Psychology 201
 Sociology 301

REQUIREMENTS BY YEARS FOR BACHELOR OF ARTS DEGREE

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
*Mathematics or Nat- ural Science	5-10	Humanities 200	5
Health 100	5	English 206	5
English 100, 101, 102 ..	10-15	History 210, 211	10
Social Studies 103, 104 ..	10	*Physical Science 100, 101	
Art 103 or Music 100	5	Biology 110, 111	
**Foreign Language	5-10	Mathematics 100 or	
Physical Education 100	6	201, 222	15-10
	—	Foreign Language	5-10
	51	Physical Education 200	6
		Elective	5
			—
			51

Junior and Senior

During these two years students will take courses to satisfy their major or minor requirements. Those who expect to qualify for professional teacher's certificates will take the program listed on page 68.

*Curriculum for the Home Economics Major
 Bachelor of Arts Degree*

The requirements for the degree of Bachelor of Arts in Home Economics make possible a general education background, including languages, for the student who wishes preparation for homemaking. The number of electives in this program offers opportunities for specialization which leads to other vocations in the field of home economics.

The following are the requirements for this degree:

*See footnote, p. 60.

**See p. 62.

Junior College	82-87 hours
General education requirements described on page 60.	
Foreign Language (see page 62).....	10-20 hours
Divisional Major	50 hours
Required Courses	15 hours
Electives	25-35 hours

REQUIREMENTS BY YEARS

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
*Mathematics or Nat- ural Science.....	5-10	English 206.....	5
Home Economics 105.....	5	Home Economics 111, 205, 220.....	15
Health 100.....	5	*Mathematics or Nat- ural Science.....	5-10
English 100, 101, 102.....	10-15	Physics 104.....	5
Social Studies 103, 104.....	10	Physical Education 200.....	6
Art 104.....	5	**Foreign Language.....	5-10
**Foreign Language.....	5-10		—
Physical Education 100.....	6		51
	—		
	51		
<i>Junior</i>		<i>Senior</i>	
	Hours		Hours
History 210, 211.....	10	Home Economics 331, 432, 451.....	15
Humanities 200.....	5	Education 466.....	5
Psychology 201.....	5	Sociology 428.....	5
Biology 320.....	5	Electives	20
Home Economics 311, 314, 326.....	15		—
Elective	5		45
	—		
	45		

Suggested electives for different fields of specialization are listed below:

Home Service: Art 324, Business 410, Home Economics 341, Speech 208 or 309.

Rural Adult Work: Education 295, 305, Home Economics 428, 466, Physical Education 423, Speech 208 or 309.

Clothing and Textiles: Home Economics 217, 412, 454.

*See footnote, p. 60.

**See p. 62.

PREPARATION FOR TEACHING

The standard credential for teaching in the public schools of Georgia is the Teacher's Professional Four-year Certificate. To qualify for this certificate, one must have completed an approved curriculum designed for a specific school service or teaching field and be recommended by the college in which the training was completed.

Programs leading to certification in eleven different areas have been approved at GSCW. They are:

Elementary School. One certificate for all grades.

Art. For teaching or supervising art throughout elementary and high school, not for teaching in one or two media.

Music. For teaching or supervising music throughout the elementary and secondary school, not for a specialist in band, chorus, nor piano.

Business Education. (Secretarial subjects).

Social Studies. The certificate is for the field. One may not be certified for history, economics, or sociology alone.

General Science. No certificates are issued for teaching one science such as biology or chemistry.

Health and Physical Education.

Mathematics.

English.

Foreign Languages. French and Spanish.

Home Economics.

The student who wishes to qualify for the professional certificate to teach in the public schools of Georgia should register in the program of her choice in her freshman year or, in any case, not later than the first quarter of the junior year. Entrance after the first quarter of the junior year may delay graduation until the proper sequence of professional work can be completed. The chairman of the Division of Teacher Education must certify that the student has completed the program and must recommend the graduate for certification before the certificate is granted.

BACHELOR OF ARTS FOR HIGH SCHOOL TEACHERS

Curriculum for High School Teachers

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
*Mathematics or Nat- ural Science.....	5-10	Art 103 or Music 100.....	5
Education 104.....	5	Education 295.....	5
English 100, 101, 102.....	10-15	English 206.....	5
**Foreign Language.....	5-10	**Foreign Language.....	10-5
Health 100.....	5	Humanities 200.....	5
Social Studies 103, 104.....	10	History 210, 211.....	10
Physical Education 100.....	6	*Mathematics or Nat- ural Science.....	10-15
	—	Physical Education 200.....	6
	51		—
			51

Junior and senior years are alike for both the A.B. and B.S. degrees. See the description under Bachelor of Science in Education below.

BACHELOR OF SCIENCE IN EDUCATION

Curriculum for High School Teachers

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
Art 103 or Music 100.....	5	Education 295.....	5
*Mathematics or Nat- ural Science.....	10	English 206.....	5
Education 104.....	5	Humanities 200.....	5
English 100, 101, 102.....	10-15	*Mathematics or Nat- ural Science.....	10
Social Studies 103, 104.....	10	History 210, 211.....	10
Physical Education 100.....	6	Physical Education 200 or 215.....	6
	—	Electives.....	10
	51		—
			51

Junior and Senior

In the junior and senior years careful planning is essential. The student must schedule student teaching for one quarter of the

*See footnote, p. 60.

**See p. 62.

senior year, complete the other education courses and also the requirements for the teaching field.

The student should file application for student teaching in the first quarter of the junior year and build her schedule according to the assignment she receives. The program for the junior and senior years must be approved by the Chairman of the Division of Teacher Education.

Not more than 15 hours of work may be scheduled during the quarter of student teaching.

The schedule for the junior and senior years calls for completion of a total of 90 quarter hours distributed as follows:

Education 305, 343, 445, 446, and 455	25 quarter hours
A departmental major and minor or a divisional major and electives or a double major and electives.....	65 quarter hours

Curriculum for Elementary Teachers

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
Art 103 or Music 100.....	5	Biology 215	5
*Mathematics or Nat- ural Science.....	10	Education 295.....	5
Education 104	5	English 206	5
English 100, 101, 102	10-15	Humanities 200.....	5
Health 100	5	*Mathematics or Natural Science.....	10
Social Studies 103, 104	10	History 210, 211	10
Physical Education 100	6	Speech 208	5
	—	Physical Education 215	6
	51		—
			51

The student should plan her program for the junior and senior years so that the courses in Art, Music, English, Home Economics, and Geography listed below are completed before scheduling Education 325, Student Teaching. Application for Student Teaching should be made in the First Quarter of the junior year.

The course, Education 355, is essentially preparation for student teaching and should be scheduled in the quarter preceding student teaching. Education 305 should be scheduled for this same quarter. Education 428 must be scheduled with Education 425-26.

*See footnote, p. 60.

Not more than fifteen hours of work may be scheduled during the quarter of student teaching.

<i>Junior</i>	Hours	<i>Senior</i>	Hours
Art 315 and 316	10	Education 305, 355, 425, 426 and 428	25
Music 321 and 322	10	Electives	20
English 314	5		—
Geography 300	5		45
Home Economics 324	5		
Electives	10		
	—		
	45		

The student may wish to use electives to complete a minor or she may prefer to study in several areas. In any case the program should be approved by the Head of the Department of Education.

NURSERY SCHOOL AND KINDERGARTEN EDUCATION

Students who are taking and others who have completed their work in Elementary Education may enroll for Education 493, *Early Childhood Education*, and also take an additional five hours credit in student teaching in Nursery School and Kindergarten. This will enable the student to teach at either the pre-school or elementary level.

Students who wish this additional teaching experience should make application for it early in the junior year.

BACHELOR OF SCIENCE DEGREE FOR HEALTH AND PHYSICAL EDUCATION TEACHERS

The primary purpose of the curriculum listed below is to prepare students to teach health and physical education in the high schools. This curriculum meets the requirements for the Bachelor of Science Degree in Education.

Those who wish to secure the Bachelor of Arts Degree must satisfy the requirements for a foreign language, and should plan the program with the head of the department.

Those who are interested in the fields of *physical therapy and recreation* may secure basic preparation by meeting the require-

ments for the Bachelor of Science Degree in Health and Physical Education. This course of study should be planned with the head of the department.

Students having special interest in *dance* may secure a minor in this field. The minor has definite course requirements and should be planned with the head of the department.

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
Art 103 or Music 100.....	5	Biology 303, 304.....	10
Physical Science 100.....	5	Education 295, 305.....	10
Education 104.....	5	English 206.....	5
English 100, 101, 102.....	10-15	History 210, 211.....	10
Health 100.....	5	Humanities 200.....	5
Social Studies 103, 104.....	10	Physical Education 210.....	6
Physical Education 100.....	6	Physical Science 101.....	5
Speech 208.....	5		—
	—		51
	51		
<i>Junior</i>		<i>Senior</i>	
	Hours		Hours
Biology 310, 311.....	10	Health 340, 445.....	10
Education 365.....	5	Physical Education 331,	
Health 330.....	5	430.....	6
Physical Education 311,		Physical Education 433.....	5
313, 322.....	15	Education 445, 446, 448.....	15
Physical Education 312,		Electives.....	10
314.....	5		
Physical Education 423.....	5		
	—		—
	45		46

BACHELOR OF SCIENCE IN MUSIC EDUCATION

The primary purpose of this curriculum is to meet the needs of those students who are preparing to teach and supervise music in the public schools.

Freshman

<i>Fall</i>	Hours	<i>Winter</i>	Hours	<i>Spring</i>	Hours
English 100, 101	5-10	English 102.....	5	*Mathematics or Physical Science	5
Health 100.....	5	Social Science 103	5	Social Science 104	5
Physical Education 100 ..	2	Physical Education 100 ..	2	Physical Education 100 ..	2
Music 257.....	3	Music 258.....	3	Music 259.....	3
Applied Music ..	3	Applied Music ..	3	Applied Music ..	3
Ensemble	0	Ensemble	0	Ensemble	0
	18		18		18

Sophomore

<i>Fall</i>	Hours	<i>Winter</i>	Hours	<i>Spring</i>	Hours
*Mathematics or Physical Science	5	*Mathematics or Physical Science	5	*Mathematics or Physical Science	5
Physical Education 200 ..	2	Physical Education 200 ..	2	Physical Education 200 ..	2
Music 340	3	Music 341	3	Music 342	3
Music 260	3	Music 261	3	Music 262	3
Music 116A** ..	2	Music 116B** ..	2	Music 116C** ..	2
Music 213** ..		Music 214** ..		Music 215** ..	
Music 210A	1	Music 210B	1	Music 210C	1
Applied Music ..	2	Applied Music ..	2	Applied Music ..	2
	18		18		18

Junior

<i>Fall</i>	Hours	<i>Winter</i>	Hours	<i>Spring</i>	Hours
Education 304 ..	5	Education 295 ..	5	Education 305 ..	5
Music 380A	2	Music 380B	2	Music 380C	2
Music 363	3	Music 364	3	Music 365	3
Music 330	3	Music 331	3	Music 332	3
Music 211A	1	Music 211B	1	Music 211C	1
Applied Music ..	2	Applied Music ..	2	Applied Music ..	2
	16		16		16

*See footnote, p. 60.

**Music 116 and 213-214-215 are taught in alternate years.

Private voice may be substituted for Class Voice.

Comprehensive examination in piano must be approved before the candidate enters practice teaching.

60 hours of Applied Music are required for graduation.

Senior

<i>Fall</i>	Hours	<i>Winter</i>	Hours	<i>Spring</i>	Hours
English 206	5	Art 103	5	Humanities 200 ..	5
History 210	5	History 211	5	Elective	5
Education 415....	3	Education 416....	3	Education 417....	3
Applied Music ..	2	Applied Music ..	2	Applied Music ..	2
	15		15		17

BACHELOR OF SCIENCE IN HOME ECONOMICS

Two curricula are offered for the degree of Bachelor of Science in Home Economics: (1) homemaking education and (2) institutional management.

Curriculum for Homemaking Education

The requirements for this program are approved by the Vocational Division of the United States Office of Education. Students completing the requirements are qualified to teach vocational home economics in departments approved for homemaking education by the State Department of Vocational Education.

REQUIREMENTS BY YEARS

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
Art 104	5	Mathematics 100	5
Health 100	5	Humanities 200	5
Biology 110	5	English 206	5
English 100, 101, 102	10-15	Chemistry 101, 102	10
Home Economics 105, 111	10	History 210 or 211	5
Social Studies 103, 104	10	Home Economics 205, 220	10
Physical Education 100	6	Education 304	5
	51	Physical Education 200	6
			51
<i>Junior</i>		<i>Senior</i>	
Biology 320	5	Sociology 428	5
Education 305	5	Home Economics 331, 432	10
Physics 104	5	Education 481, 482, 483	15
Home Economics 311, 314, 324, 326, 451	25	Education 466, 472	10
Elective	5	Elective	5
	45		45

Curriculum for Institutional Management

The requirements for this curriculum comply with those which are prescribed by the American Dietetic Association as of 1955.

Students graduating in institutional management are accepted as student dietitians in hospitals accredited by the American Dietetic Association and by similarly accredited institutions offering advanced work in food administration.

The curriculum in institutional management prepares students for positions as hospital dietitians and for managerial positions in cafeterias, school lunch programs, and residence halls. It is recommended that students gain practical experience in food service by employment in hospitals or other institutions in the summer which immediately precedes the senior year. Students who wish to become fully qualified dietitians must, following graduation, serve an internship of six months to a year in a hospital or other institution approved by the American Dietetic Association.

REQUIREMENTS BY YEARS

<i>Freshman</i>		<i>Sophomore</i>	
	Hours		Hours
Art 104.....	5	Chemistry 101, 102.....	10
Biology 110.....	5	Economics 301.....	5
English 100, 101, 102.....	10-15	Home Economics 111.....	5
Health 100.....	5	Humanities 200.....	5
Home Economics 105, 220.....	10	English 206.....	5
Mathematics 100.....	5	Business Administration 410.....	5
Psychology 201.....	5	Sociology 301.....	5
Physical Education 100.....	6	Physics 104.....	5
	—	Physical Education 200.....	6
	51		—
			51
<i>Junior</i>		<i>Senior</i>	
Biology 311, 320.....	10	Education 305, 478.....	10
Chemistry 324, 432.....	10	Home Economics 331, 341,	
Home Economics 324, 424,		421, 425, 432, 446.....	30
443, 451.....	20	Electives.....	5-10
Sociology 428.....	5		—
	—		45
	45		

Suggested Electives: Education 295 or 306, Home Economics 444, and typing (no credit).

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Business

This program is built to satisfy the needs of those students who are interested in office and business positions. It provides a background of general education, business background education, and skill training to equip students for the better types of business openings. It provides a background for employment as secretaries, business machine operators, business managers, and qualified business teachers in high schools.

It is assumed that all students will not want identical specialization; therefore, three different groups of courses are provided. They prepare for different specialized work but lead to the degree of Bachelor of Science. Most of the work of the first two years is identical for all students, but there are wide variations in the programs of the last two years.

REQUIREMENTS BY YEARS

Freshman

	Hours
English 100, 101, 102	10-15
Social Studies 103, 104	10
*Mathematics or Natural Science	10
Secretarial Training 125, 127, 128	15
Physical Education 100	6
	51

Sophomore

	Hours
Health 100	5
English 206	5
History 210	5
*Mathematics or Natural Science	5
Business Machines 203	5
Physical Education 200	6
Concentration for	20

Secretarial and Business Education

Secretarial Training 220, 222, 223, 224 20

*See footnote, p. 60.

<i>General Business</i>		
Business, Economics, or Business Ma-		
chines 206, 209, or related electives	10	
Electives	10	
		51
<i>Junior</i>		
History 211	5	
Mathematics 312	5	
Humanities 200	5	
Art 103 or Music 100	5	
General Business 317	5	
Concentration for	20	
<i>Secretarial</i>		
General Business 301	5	
Electives	15	
<i>Business Education</i>		
Education 304	5	
Education 295	5	
Education 305	5	
Education 476	5	
<i>General Business</i>		
General Business 301	5	
General Business 331	5	
Electives	10	
		45
<i>Senior</i>		
		Hours
Economics 301	5	
General Business 302	5	
General Business 307	5	
Concentration for	30	
<i>Secretarial</i>		
Business or Economics elective	5	
Electives	25	
<i>Business Education</i>		
Education 445, 446	10	
Education 448	5	

Education 455.....	5
General Business 301.....	5
Electives	5-10

General Business

Business, Economics, or related electives	10
Electives	20

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45

BUSINESS CERTIFICATE

A Business Certificate in Secretarial Training or in Business Machines will be awarded by the Business Administration Department upon the completion of at least nine approved courses in general education and eleven approved courses in business administration. Certificates will be awarded at the end of the sophomore, junior, or senior year depending upon when the required work is completed.

For a Certificate at the end of Two Years

Freshman

	Hours
English 100, 101, 102.....	10-15
Social Studies 103, 104.....	10
Mathematics or Natural Science.....	5
Secretarial Training 125, 127, 128.....	15
Physical Education 100.....	6

—
51

Sophomore

	Hours
Mathematics or Natural Science.....	5
General Business 301, 307, 317.....	15
Business Machines 203.....	5
Physical Education 200.....	6
Concentration for.....	20

Secretarial

Secretarial Training 220, 222, 223, 224 20

Business Machines

General Business 331.....	5
Business Machines 206.....	5
Business Machines 209.....	5
Elective	5

—
51

BACHELOR OF SCIENCE DEGREE IN NURSING*

Campus of the Georgia State College for Women
 Combined Academic and Professional Nursing Program

CURRICULUM

Freshman Year

	Hours
English 101, 102	General College Composition..... 10
Chemistry 102A	General Chemistry..... 5
Chemistry 224 (324)	Organic Chemistry..... 5
History 210, 211	History of Civilization..... 10
Nursing 110, 111, 112	Introduction to Nursing..... 5
Physical Education 100	Physical Education Activities..... 6
Physics 104	Principles of Physics—Applied..... 5
Social Studies 103, 104	Contemporary Civilization..... 10
	—
	56

Sophomore Year (Fall and Winter Quarters)

	Hours
Biology 210	Principles of Biology and Human Anatomy..... 5
Biology 211 (311)	Principles of Biology and Human Physiology..... 5
Bacteriology 320	Microbiology..... 5
Home Economics 324	Nutrition..... 5
Nursing 100	History of Nursing..... 3
Psychology 201	Principles of General Psychology..... 5
Psychology 250	Psychology of Adjustment..... 5
	—
	33

Campus of the Medical College of Georgia
 Combined Academic and Professional Program

The academic and clinical program to be pursued at the Medical College of Georgia will be explained to the student during her freshman year at this institution.

*As this catalogue goes to press a recent ruling of the Board of Regents indicates that there will be some alterations in the nursing program as now set up by the University of Georgia and the Georgia State College for Women. In future the Bachelor of Science degree in Nursing will be granted by the Medical College of Georgia.

BACHELOR OF SCIENCE
with a major in
MEDICAL TECHNOLOGY

REQUIREMENTS BY YEARS

Freshman

	Hours
Biology 210	Human Biology..... 5
Chemistry 101, 102	General Chemistry.....10
English 101, 102	General College Composition.....10
*Foreign Language	Intermediate foreign
211, 212	language10
Social Studies 103, 104	Contemporary Civilization.....10
Physical Education 100	Freshman Activities..... 6
	51

Sophomore

	Hours
Art 103 or Music 100	Introduction to Art or Music..... 5
Biology 311	Human Physiology..... 5
Chemistry 303	Qualitative Analysis..... 5
Chemistry 322	Quantitative Analysis..... 5
English 206	Nineteenth Century English
	Poetry 5
History 210	History of Civilization..... 5
Mathematics 222	College Algebra..... 5
Physics 301, 302	General Physics.....10
Physical Education 200	Sophomore Activities..... 6
	51

Junior

	Hours
Biology 303	General Zoology..... 5
Biology 320	Bacteriology 5
Biology 322	Biology of the Lower Plants..... 5
Chemistry 326, 327	Organic Chemistry.....10
Chemistry 432	Physiological Chemistry..... 5
History 211	History of Civilization..... 5
Humanities 200	Survey of Humanities 5
Elective	5
	45

*Three courses in one foreign language required if the student has not presented two units for entrance in the language selected.

Senior

In School of Medical Technology approved by this institution and accredited by the American Society of Clinical Pathologists. The senior year program is of twelve months duration.

BACHELOR OF SCIENCE
with a major in
MEDICAL RECORD LIBRARY SCIENCE

REQUIREMENTS BY YEARS

Freshman

	Hours
Biology 210	Human Biology..... 5
English 101, 102	General College Composition..... 10
*Foreign Language 211, 212	Intermediate Foreign Language... 10
Physical Science 100, 101	Introduction to the Physical Sciences 10
Social Studies 103, 104	Contemporary Civilization..... 10
Secretarial Training 125 127, and/or 128	Typewriting 0
Physical Education 100	Activities for Freshmen..... 6
	—
	51

Sophomore

	Hours
Business 203	Office Practice 5
Business 317	Business Correspondence..... 5
Biology 221	General Botany..... 5
English 206	Nineteenth Century English Poetry 5
History 210, 211	History of Civilization..... 10
Health 100	Personal and Community Health... 5
Music 100	Introduction to Music..... 5
Mathematics 312	Business Mathematics..... 5
Physical Education 200	Activities for Sophomores..... 6
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	51

*Three courses in one foreign language required if the student has not presented two units for entrance in the language selected.

Junior

Biology 320, 322	Microbiology and Biology of the Lower Plants.....	10
Business 331	Introduction to Office and Business Principles.....	5
Education 305	Educational Psychology.....	5
English 311	Chaucer, Spenser, and Milton.....	5
English 350	American Literature	5
or		
Philosophy 316	Introduction to Logic	
Humanities 200	Survey of the Humanities.....	5
Mathematics 331	Elementary Statistics.....	5
Psychology 201	Principles of General Psychology....	5
		<hr/> 45

Senior

The senior year is of twelve months duration and is spent at Emory University Hospital School for Medical Record Librarians. Students must register *in absentia* their senior year.

Medical Record observation requirements are listed in a special bulletin.

ACADEMIC DIVISIONS, DEPARTMENTS OF INSTRUCTIONS, AND COURSE OFFERINGS

In general, courses numbered 100 to 299 should be taken during the freshman and sophomore years, and those numbered 300 or above should be taken during the junior and senior years. Any variation from this order must have the approval of the Dean of Instruction, unless such courses have already been included in a particular program.

The work of the College as organized in divisions, departments, and courses is described on the following pages.

Unless otherwise designated, all courses carry credit for five quarter hours.

The Division of Business Administration

MR. FULLER, *Chairman*

Secretarial Training, Business Education, General Business

The program described below is designed for students desiring to fit themselves for office or business positions or for teaching business in secondary schools.

Business

Mr. Fuller, Miss Anthony, Mr. Specht, Miss White

General concentrations leading to the Degree in Business Administration are provided. The description of the requirements for this degree may be found on pages 75-77. Other related courses will be found in the areas of Economics, Geography, Mathematics, and Political Science.

GENERAL BUSINESS

301. ACCOUNTING PRINCIPLES.

An understanding of the fundamental principles of accounting as applied to professional and personal-service enterprises. Theory of debits and credits, the trial balance, preparation of various business forms and simple statements, opening, adjusting, and closing entries.

Mr. Specht

302. ACCOUNTING PRINCIPLES.

A continuation of 301, covering partnership and corporation problems, controlling accounts, columnar journals, accruals, depreciation, working sheets, statements, and closing entries.

Mr. Fuller

307. BUSINESS LAW.

The general nature of law and courts, contracts, negotiable instruments, agency relations, labor relations, bailments, common carriers, sales agreements, and property ownership.

Mr. Fuller

317. BUSINESS CORRESPONDENCE.

Prerequisite: English 101. The external and internal structure of the business letter: letter forms, building a business vocabulary, spelling, word division, use of the dictionary for business information, effective sentences and paragraphs, psychology of tone, and basic forms of business communication.

Mr. Fuller

331. INTRODUCTION TO OFFICE AND BUSINESS PRINCIPLES.

The basic principles underlying the operation, organization, and control of business offices. Consideration of office practices, office buildings, equipment, office personnel, and office supervision.

Mr. Fuller

410. INSTITUTIONAL ACCOUNTING.

A basic understanding of the principles of accounting and their application to the financial records of such food-service enterprises as the school cafeteria, college residence hall, tearoom, city club, nutrition department of a hospital, and the home. For home economics majors.

Staff

BUSINESS MACHINES

Mr. Specht

203. OFFICE PRACTICE.

Office duties and responsibilities. Elements of filing. Introduction to the use of adding, calculating, posting, dictating, duplication machines, and visual filing.

206. INTERMEDIATE OFFICE MACHINES.

Specialization in the development of two or more office machines.

209. ADVANCED OFFICE MACHINES.

The development of a high degree of efficiency in the operation of a related group of office machines such as commercial posting, bank posting, 10-key bookkeeping; crank-driven, key-driven and electric calculators; 10-key, full-key, listing and figuring adding machines; direct process, gelatin, and stencil duplicators. Opportunity for certification as an official operator by leading business machine manufacturers.

SECRETARIAL TRAINING—TYPEWRITING*

Miss White

125. BEGINNING TYPEWRITING.

The development of correct typewriting techniques and the application of typewriting skill to letter writing.

127. INTERMEDIATE TYPEWRITING.

The development of a high degree of skill with increased business problems.

128. ADVANCED TYPEWRITING.

Advanced office typewriting problems.

125y-127x. BEGINNING AND INTERMEDIATE TYPEWRITING.

Elements of beginning and intermediate typewriting appropriate for those who have some background in typewriting.

127y-128x. INTERMEDIATE AND ADVANCED TYPEWRITING.

Elements of intermediate and advanced typewriting. A continuation of 125y-127x.

128y-128z. ADVANCED TYPEWRITING AND OFFICE PROCEDURE.

Elements of advanced typewriting and office procedure problems. A continuation of 127y-128x.

*Credit is given in typewriting and shorthand only for a concentration in business administration.

SHORTHAND*

Miss Anthony

220. BEGINNING SHORTHAND.

The principles of Gregg's Simplified Shorthand and the development of a fair degree of skill in reading and writing from printed shorthand.

222. INTERMEDIATE SHORTHAND.

A review of shorthand principles and an introduction to simple new-matter dictation.

223. ADVANCED SHORTHAND AND TRANSCRIPTION.

The development of skill in taking new-matter dictation, with emphasis placed on mailable transcripts.

224. SHORTHAND TRANSCRIPTION.

High levels of skill in dictation and transcription.

220y-222x. BEGINNING AND INTERMEDIATE SHORTHAND.

Elements of beginning and intermediate shorthand appropriate for those who have some background in shorthand.

222y-223x. INTERMEDIATE AND ADVANCED SHORTHAND.

Elements of intermediate and advanced shorthand. A continuation of 220y-222x.

223y-224x. SHORTHAND TRANSCRIPTION.

Emphasis on mailable transcripts with a high level of skill in dictation and transcription. A continuation of 222y-223x.

224y-224z. SHORTHAND TRANSCRIPTION AND SECRETARIAL PROCEDURE.

High levels of skill in dictation and transcription. A study of secretarial office procedure. A continuation of 223y-224x.

*Credit is given in typewriting and shorthand only for a concentration in business administration.

The Division of Fine Arts

MR. BEISWANGER, *Chairman*

Art and Music

The departments of Art and Music are concerned with the plastic and tonal expressions of human experience, with things which artists make to be seen or heard for their meaning and beauty.

For the general student, the door is opened to a more discerning appreciation of music and art as part of a liberal education. Familiarity with the works of artists and composers, yesterday and today; growth in esthetic understanding and discrimination; directed experiences in musical and art techniques—these are among the educational goals.

Opportunity likewise is given to prepare for the teaching profession or to lay the foundation for advanced study or creative work in either field.

REQUIREMENTS FOR MAJOR CONCENTRATION IN THE FINE ARTS

Art

1. Bachelor of Arts degree with a major in art: six courses required, including Art 304 or equivalent, 329, 333, 429 and two additional courses.
2. Bachelor of Arts degree with a minor in art: four courses required, including Art 304, 329 or 335, 333, and 429.
3. Bachelor of Science in Education degree with a major in art: six courses required, including Art 315, 316, 335, 429, and two additional courses.
4. Bachelor of Science in Education degree with a minor in art: four courses required, including Art 315, 316, 429, and choice of one out of 329, 335, and 310.

Music

1. Bachelor of Science in Music Education degree. This degree is designed to meet the needs of those students who are preparing to teach or supervise music in the public schools. A course of study may be found on pages 71-72.
2. Bachelor of Arts degree with a major in music. This degree

is designed on a cultural rather than a professional basis. All completed courses in music are transferable to other accredited college music departments. Should a student intend after graduation to continue her graduate study toward a master's degree in music, attention is called to the fact that the standards set up by the music department must be met as a prerequisite.

ART

Miss Padgett, Mrs. Baugh, Mr. Beiswanger, Mrs. Jones

103. INTRODUCTION TO ART.

A study of the qualities that make works of art fine, with direct experience and analysis of actual objects of the major visual arts. The student is led to acquire a basic vocabulary of words and ideas for intelligent and discriminating appreciations.

Mr. Beiswanger

104. COLOR AND DESIGN.

Experience in working with color and design in various media as a basis for the development of taste. The ability to select objects and materials worthy to be lived with is the main purpose of the course. Two lecture and three laboratory periods.

Staff

304. COLOR AND DESIGN.

Art 304 is designed for juniors and seniors. The work covered is similar to that of Art 104 but is on a more advanced level. Two lecture and three laboratory periods.

Staff

315. PUBLIC SCHOOL ART.

The study of the place of art in the school program from the standpoint of appreciation through creative expression and discussions. Problems of color and design in cut paper, opaque and transparent water color, clay, finger painting, and manuscript writing. Three lecture and two laboratory periods.

Staff

310. POTTERY AND MODELING.

Approached from the standpoint of developing an appreciation for good design in ceramic art. Preparation of clay, shaping, and decoration; readings and discussions on the development of ce-

ramics, past and present. One lecture and four laboratory periods or three three-hour periods.

Miss Padgett

316. PUBLIC SCHOOL ART.

A continuation of Art 215, with added emphasis upon problems and media for upper grades; the study of pictures for classrooms and the opportunity for further experience in various media, particularly crafts. Three lecture and two laboratory periods.

Miss Padgett

324. INTERIOR DECORATION.

A study of the materials of interior decoration. Furniture selection and arrangement; floor and wall treatments; draperies, selection, framing, and hanging of pictures; color. Three lecture and two laboratory periods.

Miss Padgett

329. LETTERING AND POSTER DESIGN.

Emphasis on fine lettering with pen and brush. Design in poster and other forms of advertising. Two lecture and three laboratory periods. Offered in alternate years.

Miss Padgett

333. PENCIL SKETCHING AND WATER COLOR.

Prerequisite: Art 104. Drawing and painting of still life, landscape, the human figure, and abstract composition. Principles of perspective. One lecture and four laboratory periods or three three-hour periods. Offered in alternate years.

Miss Padgett

335. CRAFTS.

The study of a variety of processes and materials including block printing, simple weaving, batik, stitchery, modeling, stencil, silk screen, enameling on copper for simple jewelry and small objects.

Miss Padgett

424. ADVANCED INTERIOR DECORATION.

Prerequisite: Art 324. A continuation of Art 324 with additional opportunity for solution of individual problems. Two lecture and three laboratory periods.

Miss Padgett

429. ART APPRECIATION.

A study of art in relation to everyday living as well as to works of art of the past and present. This course is planned particularly for art majors and for upper classmen in other departments who may or may not have had Art 103. Offered in alternate years.

Miss Padgett

444. ADVANCED PAINTING.

Prerequisites: Art 104 and 333. Emphasis on the technique of oil painting. Includes such subject matter as the human figure, portraiture, and abstract composition. Opportunity to study extensively, though not exclusively, in any one of these. Techniques and works of the great masters studied in relation to studio problems. One lecture and four laboratory periods or three three-hour periods.

Miss Padgett

454. INDEPENDENT STUDY.

An opportunity for qualified students to work on individual problems in advance of the offerings in the curriculum. To be taken only with the approval of the head of the department and the instructor who will supervise the work.

Staff

MUSIC AND MUSIC EDUCATION

Mr. Noah, Mr. Arnot, Miss Benton, Mr. Etheridge, Miss Goff, Miss Jenkins

The objectives of the Department of Music are designed to meet the needs for competent vocal and instrumental students of music whose desire is to qualify as a teacher or supervisor of music in the public schools, to specialize in some instrument as a means toward performance or teaching, or to prepare for graduate study toward a master's degree in music.

The Department also attempts to meet the music needs of (1) students majoring in the field of elementary education; (2) students majoring in one of the academic fields and desiring to minor in music; and (3) students desiring to broaden their cultural background.

The Georgia State College for Women is an associate member of the National Association of Schools of Music.

ATTENDANCE REQUIREMENTS

All music majors shall (1) participate in a vocal or instrumental

ensemble during their residence in college, and (2) attend Allegro Club meetings, faculty and student recitals, and special concerts at the college during the year. A complete attendance record is a prerequisite to graduation.

HISTORY AND LITERATURE OF MUSIC

Miss Jenkins

100. INTRODUCTION TO MUSIC.

A study of various types and forms of music as a means of increasing the student's understanding and enjoyment. Designed for the general college student only. Five periods a week. Five hours credit.

300. APPRECIATION OF MUSIC.

A study of the fundamental principles of intelligent listening and the technique of developing discrimination in and deepening appreciation of the world's great music. The purpose of the course is to stimulate the enjoyment of music rather than to accumulate a body of facts. Not open to students who have had Music 100. Five periods a week. Five hours credit.

340-341-342. HISTORY OF MUSIC.

A general survey of the development of music from the primitive era to the present. The great composers and compositions of the Classical, Romantic and Modern periods are studied by use of recordings. Four periods a week. Three hours credit each quarter.

400. SURVEY OF MUSIC LITERATURE.

A survey of style characteristics of periods, forms and types of music of individual composers through a study of representative musical compositions. The course is motivated by means of lectures, class and individual projects, outside reading and music analysis. Five hours a week. Five hours credit.

MUSIC THEORY

Mr. Arnot, Miss Benton, Mr. Etheridge

257-258-259. ELEMENTARY THEORY.

A study of the fundamentals of musical structure, terminology and pitch recognition. A composite course relating theory, harmony, sight singing, melodic and harmonic dictation and written

and keyboard harmony. Designed to coordinate the visual, aural and mental factors involved in well-rounded musicianship. Five periods a week. Three hours credit each quarter.

260-261-262. INTERMEDIATE THEORY.

Continuation of Elementary Theory with emphasis on aural, keyboard, analytical and compositional procedures. Includes the study of non-harmonic tones, modulations, altered chords and chromatic harmonies. Four periods a week. Three hours credit each quarter.

363. COUNTERPOINT.

Counterpoint is approached through species. Two-part, three-part and four-part counterpoint is explored with emphasis on the value and practical application to public school music. Three hours a week. Three hours credit.

364. FORM AND ANALYSIS.

The following facets of form are touched upon: the musical phrase, song forms and their application to the march and dance, contrapuntal forms, the suite, theme and variations, the rondo, the sonata, vocal forms, accompaniment in its stylistic and formal significance, canon, fugue, concerto and symphony. Listening to scores and musical diagraming. Harmonic analysis of compositions. Three hours a week. Three hours credit.

365. INSTRUMENTATION.

A course in practical writing for instruments of the band and orchestra. All written exercises played by college ensembles. Three hours a week. Three hours credit.

CONDUCTING, CHORAL AND INSTRUMENTAL INSTRUCTION

Mr. Arnot, Miss Benton, Mr. Etheridge, Miss Goff, Mr. Noah

116. A, B, C. CLASS INSTRUCTION IN VOICE.

The study of fundamentals of breathing, vowel and consonant production, phrasing, development of good tone, correct posture, proper diction and interpretation of simple song classics. Four periods a week. Two hours credit each quarter.

119-319. A, B, C. CLASS INSTRUCTION IN PIANO.

The purpose of group piano instruction is to introduce the student to piano study. Meeting in small groups, students have the opportunity of exploring together the study of piano and developing their capacities in the field of piano. Group piano instruction is concerned with (1) promoting musical growth of the individual, (2) seeking to know and understand the basic fundamentals of music, (3) acquiring piano skill, (4) striving for artistic self-expression, and (5) developing functional ideas and practical use of employing piano playing in public school classrooms. Two periods a week. Two hours credit each quarter.

210-211. A, B, C. CHORAL AND INSTRUMENTAL INSTRUCTION.

The study and performance of choral and instrumental literature. Designed to give students a wide experience in the art of ensemble singing and playing with particular emphasis on public appearance and staging. General college students may elect the courses for credit after one year of participation. One hour each week for one quarter is devoted to the study of music fundamentals in addition to the regular rehearsals for the general college student who selects the courses for credit. Three hours a week. One hour credit each quarter.

213-214-215. CLASS INSTRUCTION IN BRASS, WOODWIND, PERCUSSION AND STRING INSTRUMENTS.

A laboratory course in the instruments of the band and orchestra which is designed to give the student a working knowledge of the standard instruments used in small bands and orchestras. Stress is placed on materials of teaching, fundamentals of tone production, embouchure, bow technique, care of the minor repairs for the standard band and orchestra instruments. Actual playing easy melodies and band parts is experienced by the student. All necessary instruments and books are furnished. Reeds are supplied by the student. Strings are replaced by the student after the second breakage and remain on the instrument as replaced furnished equipment. Four periods a week. Two hours credit each quarter.

327. A, B, C. MATERIALS AND METHODS FOR PIANO TEACHING.

Modern piano methods, piano literature with special emphasis on selection and organization of materials for teaching, application of methods through supervised practice teaching. One hour a week. One hour credit each quarter.

380. A, B, C. CONDUCTING.

A course which attempts to integrate all the elements of the language of music with the processes of conducting. The student is taught the skills of the hands and the use of the baton as a means of maintaining a proficient performing unit and the skill in the science of re-creating in performance choral and instrumental compositions at all levels. Three periods a week. Two hours credit each quarter.

MUSIC EDUCATION

Miss Goff

321-322. MUSIC IN THE ELEMENTARY SCHOOL.

These courses seek to develop desirable attitudes and skills in prospective teachers by providing experience in music that are appropriate for the classroom. Emphasis is placed upon personal enjoyment through participation in music, study of materials, and the acquirement of sufficient knowledge and skill to develop self-confidence in leading classroom music. Piano and voice classes are included as laboratory experience according to individual needs. The courses are designed for lower and upper grades and should be taken consecutively. Required for the Bachelor of Science degree in Elementary Education. Five hours a week plus two laboratory hours in piano or voice. Five hours credit.

330-331. MUSIC IN THE LOWER AND UPPER GRADES.

For music majors who plan to teach or supervise music. Careful analysis and evaluation of music materials and methods for developing and maintaining a desirable program in the elementary school. The first course centers around musical experiences for young children; the second course is designed for the upper grades. Four hours a week. Three hours credit each quarter.

332. MUSIC IN THE JUNIOR AND SENIOR HIGH SCHOOL.

For music majors only. A study of the organization, development and maintenance of a balanced high school music program. Stress is put on study and evaluation of the many materials available and varied methods of presentation. Four hours a week. Three hours credit.

APPLIED MUSIC

The serious study of applied music is considered an essential

factor in education. Each student preparing for music teaching is required to study some one applied music subject throughout her undergraduate course. A creditable performance in piano and voice is required for graduation.

Credit in applied music is based on instruction and supervised practice. One hour credit represents one individual lesson and a minimum of five hours of practice per week; two hours of credit represent two individual lessons and a minimum of eight hours practice per week. In all cases credit is established through individual progress reports heard at the close of each quarter by the music faculty. The credit is also based on performance standards and satisfactory progress. (See p. 35, under *Expense of Other College Services* for fees.)

CERTIFICATE OF PROFICIENCY

Any student who specializes on any solo instrument during her four years of college and completes the prescribed program will receive a Certificate of Proficiency in that instrument. The candidate must give (1) a partial recital in the junior year, (2) a complete public recital in the senior year, (3) plus taking the performer's examination which will be heard and approved by the music faculty. The Certificate of Proficiency may be awarded in addition to the Bachelor of Science degree in Music Education or the Bachelor of Arts degree with a major in music.

MUSIC EDUCATION FUNCTIONAL PIANO REQUIREMENTS

A comprehensive examination in piano shall be approved by the music faculty before the candidate in music education enters student teaching. The examination includes the ability to play songs of the type found in a standard assembly song book and to play piano accompaniments for simple songs and pieces of the type used for school rhythmic activities.

PIANO

Miss Benton, Mr. Etheridge

103-203. A, B, C. ELEMENTARY PIANO.

These courses are designed mainly for music education majors as preparation for the comprehensive examination mentioned above. General college students who are beginners or have had some piano study may elect these courses for credit. One or two hours credit each quarter.

One to two hours of credit may be elected from the following applied music courses each quarter.

303-403-503-603.	A, B, C.	<i>Piano</i>	Miss Benton, Mr. Etheridge
205-305-405-505.	A, B, C.	<i>Voice</i>	Mr. Noah
109-209-309-409.	A, B, C.	<i>Organ</i>	Mr. Noah

BAND AND ORCHESTRA INSTRUMENTS

120-220-320-420.	A, B, C.	<i>Baritone</i>
121-221-321-421.	A, B, C.	<i>Bassoon</i>
122-222-322-422.	A, B, C.	<i>Clarinet</i>
123-223-323-423.	A, B, C.	<i>Coronet or Trumpet</i>
124-224-324-424.	A, B, C.	<i>Flute or Piccolo</i>
125-225-325-425.	A, B, C.	<i>French Horn</i>
126-226-326-426.	A, B, C.	<i>Oboe or English Horn</i>
127-227-327-427.	A, B, C.	<i>Percussion</i>
128-228-328-428.	A, B, C.	<i>Saxophone</i>
129-229-329-429.	A, B, C.	<i>Sousaphone or Tuba</i>
131-231-331-431.	A, B, C.	<i>Trombone</i>
132-232-332-432.	A, B, C.	<i>Violin</i>
133-233-333-433.	A, B, C.	<i>Viola</i>
134-234-334-434.	A, B, C.	<i>Violoncello</i>
135-235-335-435.	A, B, C.	<i>String Bass</i>

MUSIC ACTIVITIES

MILLEDGEVILLE COLLEGE CHOIR

This organization is made up of students from the Georgia State College for Women as well as young men from the neighboring Georgia Military College. Students from both institutions are eligible for auditions at the opening of the fall quarter. Rehearsals are held three times weekly for the purpose of reading and memorizing a large amount of musical literature from Palestrina to the present. The chorus offers Handel's *Messiah* in December, a major oratorio in April, and an operetta or musical comedy in May. Tours are made during the winter quarter throughout Georgia and to some distant point such as Miami, New Orleans, Chicago or New York.

MADRIGAL SINGERS

The purpose of the Madrigal Singers is to promote enjoyment and musical growth through the singing of madrigals, folk songs, and other music appropriate for the small ensemble. Members perform, seated around a table, in the style of early madrigalists. Public appearances are made in Milledgeville and other Georgia cities.

INSTRUMENTAL ENSEMBLES

Opportunity is provided to students to participate according to their interest and ability in the Concert Band, String Orchestra, Concert Orchestra, and various woodwind, brass, string and small mixed ensembles. The "Jessies" provides a training ground for those interested in the closely coordinated work of the Dance Band.

ALLEGRO CLUB

This organization is open to music majors and minors. Meetings are held each month and are composed of recitals, discussions of state, regional and national music problems, and of other activities that concern the needs of the music program.

The Division of Home Economics

Mrs. Wilson, *Chairman*

*General Home Economics, Homemaking Education,
Institutional Management*

The Division of Home Economics offers three programs, listed above. The purposes of the division are to prepare students for the profession of home economist and to develop skills, attitudes and appreciations which will enable them to live worthwhile lives as members of a family and of society. A large part of the program is devoted to the education of young women in the things that make for better homes and better living.

HOME ECONOMICS

Mrs. Wilson, Mr. Comer, Miss Gilbert, Mrs. Ingram, Miss Ivey,
Miss Jones, Miss Maynard, Mrs. Smith

105. INTRODUCTION TO HOME ECONOMICS.

An introduction to the history, meaning, and scope of home economics; the contribution it can make to individual and group

living; the vocational and avocational opportunities it offers; and a consideration of the competencies necessary for the attainment of the aims, goals, and purposes considered desirable by students majoring in the various phases of home economics.

Staff

CLOTHING AND TEXTILES

111. CLOTHING FOR THE INDIVIDUAL.

A beginning course including figure analysis and selection of appropriate dress for all occasions. Basic principles of construction are applied in making simple garments. Three discussion and two two-hour laboratory periods.

Miss Ivey

217. MERCHANDISE INFORMATION.

A study of fibers and fabrics; history, properties, use, and production; manufacturing processes from fiber to finished fabrics; textile terminology and trade names; identification and testing of fibers; care of fabrics, new developments in fibers, fabrics and finishes.

Miss Ivey

311. FAMILY CLOTHING PROBLEMS.

Prerequisites: Art 104 and Home Economics 111.

A study of the consumer problems involved in meeting family clothing needs. Includes a study of textiles and the application of fundamental principles of construction through the making of garments for the family. Three discussion and two two-hour laboratory periods.

Miss Ivey

412. TAILORING.

Prerequisites: Home Economics 111 and 311.

Detailed study of selection, fitting, and construction of tailored wool garments.

Miss Ivey

FOODS AND NUTRITION

220. FOOD FOR THE FAMILY.

Fundamental problems in planning, preparing and serving adequate family meals efficiently within the limitations of time, energy

and money. The family's meals are planned with the current trend of more casual living in mind. Three discussion and two two-hour laboratory periods. Laboratory fee, \$5.00.

Mrs. Smith

324A. FOODS AND NUTRITION.

Fundamental principles of nutrition as applied to the individual, the family and the community. Practical application in the school lunch-room showing how nutrition influences the child's behaviour, attitudes, interest and progress. Four discussion and one two-hour laboratory periods.

Mrs. Smith

324B. FOODS AND NUTRITION.

Basic nutrition concepts and application of knowledge to selection of food. Making best use of methods of teaching group work, and of visual aids and demonstrations. Practical nutrition problems in the school lunchroom. For elementary education majors. Four discussion and one two-hour laboratory periods.

Mrs. Smith

326. ADVANCED FOODS.

Prerequisite: Home Economics 220.

A course offering advanced students opportunities to observe and practice food demonstration. Designed to show individual proficiency in the planning, preparing, and serving of economical meals, and to provide for participation in a group activity in food service. Laboratory fee, \$5.00.

Miss Maynard

341. QUANTITY COOKERY.

Prerequisite: Home Economics 321.

Practical experience in handling food materials in large quantities, including menu planning, food purchasing, and cost accounting. Organization and management of food service in the school cafeteria. The college cafeteria is used as a laboratory. Three discussion and two three-hour laboratory periods.

Mrs. Smith

421. MEAL PLANNING AND TABLE SERVICE.

Meal preparation and methods of table service as they apply to

informal and formal meals. Service for special occasions. Two discussion and two three-hour laboratory periods. Laboratory fee, \$5.00.

Mrs. Smith

424. **AVANCED NUTRITION.**

Prerequisite: Chemistry 432.

A study of nutrition in normal conditions. Recent developments in nutrition. Selected problems.

Miss Maynard

425. **DIET AND DISEASE.**

Prerequisites: Chemistry 432, Home Economics 424, and Biology 320 and 311.

A study of impaired digestive or metabolic conditions. Adaptation of the diet as a prevention or treatment of these diseases. Three discussion and two two-hour laboratory periods.

Staff

443. **INSTITUTIONAL ORGANIZATION AND MANAGEMENT.**

Principles of scientific management of such food and living units as the hospital, school lunchroom, student residence, and commercial units. Emphasis on business organization, employer and employee relationships, and keeping of records. Field trips to various types of institutions.

Mrs. Smith

444. **ADVANCED INSTITUTIONAL ORGANIZATION AND MANAGEMENT.**

Prerequisite: Home Economics 443.

Individual and group investigation of problems in institutional management. Training and practical experience in the food service department and residence halls. Conferences and reports at appointed hours and four two-hour laboratory periods. Elective for dietetics majors.

Staff

446. **FOOD PURCHASING.**

Prerequisite: Home Economics 443.

A study of the market organization, wholesale market functions, and the purchase of food for institutional use. Emphasis on factors

determining quality, grade, and cost. Three discussion and two two-hour laboratory periods. For dietetics majors of senior rank.
Staff

HOME AND FAMILY LIFE

205. FUNDAMENTALS OF FAMILY LIFE.

A study of personal and social problems which arise in connection with the establishment of the family.

Miss Jones, Miss Gilbert

314. THE HOUSE.

Practical problems of house planning and furnishing to meet family needs. Consideration of social, economic, and artistic factors. Three discussion and two two-hour laboratory periods.

Mrs. Wilson

331. HOME MANAGEMENT.

Parallel with residence in the Home Management Houses.

A study of the management problems underlying the effective use of time, money, energy, and equipment in order to promote better human relationships and provide a home environment conducive to individual and family development.

Miss Maynard

428. LANDSCAPE GARDENING.

Principles and practice in improving home and public grounds; selection and culture of woody plant materials and flowers and their use in landscape design. Three lecture and two laboratory periods.

Mr. Comer

432. HOUSE RESIDENCE.

Prerequisites: Home Economics 324 and 326. Parallel: Home Economics 331.

Residence in the urban and rural home management houses. Practical application of problems of living together in the home. Open to seniors. Work should be limited to fifteen hours.

Miss Maynard

451. CHILD GUIDANCE.

A study of the factors which contribute to the physical, intellec-

tual, social and emotional development of nursery school children. The course includes observation and interpretation of the behaviour of various age levels; and participation in guiding nursery school children according to accepted principles of child growth and development. For Home Economics majors; also a service course for non-majors. Three lecture and two laboratory periods.

Mrs. Ingram

454. INDEPENDENT STUDY.

An opportunity for advanced study in any area of concentration in the home economics field. Open to home economics majors with the approval of the head of the department and the Dean of Instruction. May be taken as one or one-half course.

Staff

HOMEMAKING EDUCATION

466. METHODS OF TEACHING RURAL HOMEMAKING.

For description of course, see data regarding Education 466.

Mr. Comer

472. METHODS OF TEACHING HOMEMAKING IN THE SECONDARY SCHOOL.

For description of course, see data regarding Education 472.

Miss Jones, Miss Gilbert

478. METHODS OF TEACHING NUTRITION.

For description of course, see data regarding Education 478.

Miss Jones, Miss Gilbert

481-482. APPRENTICE TEACHING IN HOMEMAKING EDUCATION.

Prerequisites: Education 472; a general average of "C."

For description of course, see data regarding Education 481-82.

Miss Jones, Miss Gilbert

483. CURRICULUM BUILDING IN HOMEMAKING EDUCATION.

Prerequisites: Education 481-82.

For description of course, see data regarding Education 483.

Miss Jones, Miss Gilbert

The Division of Languages and Literature

MISS WALSTON, *Chairman*

English, Humanities, Modern Languages, Philosophy, Speech

The Division of Languages and Literature attempts to develop in the student the ability to express her thoughts well in her own language; to aid her in acquiring a mastery of certain foreign languages; and to develop in her a broader culture and a deeper social understanding through a familiarity with the literary masterpieces of all ages.

The division offers majors in English, French, and Spanish. A minor is offered in each of these fields and in Philosophy and Speech. Requirements in the major fields are as follows:

English: 311, 312, 321, 350, 360, and an elective at the senior college level. A minor consisting of four courses in a related field must be approved by the head of the department. Minors in speech, languages, library science, history, and philosophy are recommended. The courses in English and humanities required in the freshman and sophomore years are prerequisite to a major or a minor in English.

French: 321, 322, 421, 422, and two additional courses at the senior college level. French 311 and 312 are strongly recommended for students who are planning to teach French. In any event the additional courses must be approved by the head of the department.

Spanish: 321, 322, 421, 438, and two additional courses at the senior college level. Spanish 311 and 312 are strongly recommended for students who are planning to teach Spanish. In any event the additional courses must be approved by the head of the department.

Minor programs offered are as follows:

English: 311 or 312, 350 or 360, and two additional courses at the senior college level. They must be approved by the head of the department.

French: 321, 322, and two additional courses at the senior college level. They must be approved by the head of the department.

Philosophy: Philosophy 310 and three additional courses, for one of which Sociology 323 or 326 may be substituted at the discretion of the instructor.

Spanish: 321, 322, and two additional courses at the senior college level. These must be approved by the head of the department.

Speech: 208, 309 or 310, and two other courses at senior college level.

Professional Education: Students majoring in this division who desire to teach must also register with the chairman of the Division of Teacher Education in one of the approved programs required for certification.

ENGLISH

Miss Walston, Mr. Dawson, Mrs. Ferrell, Mr. MacMahon, Miss Maxwell, Miss Scott

FRESHMAN ENGLISH

The courses in Freshman English required of a student vary with her ability as demonstrated by her score on the preliminary diagnostic test. Students making a sufficiently high score will be exempt from English 100. Students making still higher scores will be exempt from English 101. All students must take English 102. English 100, 101, and 102 each carry full academic credit of five hours.

100. GENERAL COLLEGE COMPOSITION.

This course deals with the fundamentals of sentence structure and those elements of grammar necessary to the organization of clear and cogent sentences. Drill in basic mechanics will be provided, and as much attention as time permits will be devoted to the improvement of reading skills.

101. GENERAL COLLEGE COMPOSITION.

A course concerned with the problem of making language effective and therefore emphasizing accurate wording, well contrived sentences, and sound organization of ideas. Extensive analysis of the best prose models aids the student in seeing organization as a vital rather than a mechanical thing.

Staff

102. GENERAL COLLEGE COMPOSITION.

Continuation of English 101 with special attention to exposition and with emphasis upon the research paper.

Staff

206. NINETEENTH CENTURY ENGLISH POETRY.

The poetry of the major writers. As much attention to critical theory and historical background as time permits.

Staff

311. CHAUCER, SPENSER AND MILTON.

A selected study of three major works: *The Canterbury Tales*, *The Faerie Queene* and *Paradise Lost*.

Mr. MacMahon

312. THE EIGHTEENTH CENTURY.

A continuation of English 311 concentrating on the major figures from Dryden through Dr. Johnson.

Miss Walston

314. CHILDREN'S LITERATURE.

Designed for those who expect to teach in grades one to seven. Made up of poetry, plays, stories, and longer prose units for enjoyment and for background material. Not a part of an English major or minor program.

Miss Scott

321. SHAKESPEARE.

An introductory study of Shakespeare and the growth of his dramatic art. Detailed study of ten of his major plays and supplementary reading in background.

Miss Walston

332. THE NOVEL.

A survey of the development of the novel as a type of literature. Reading of representative novels from 1740 to the present.

Miss Scott

336. BIOGRAPHY.

A survey of the development of biography from Plutarch to Strachey. Detailed study of Boswell's *Life of Johnson*.

334. CONTEMPORARY LITERATURE.

A study of contemporary British and American poetry with an attempt to show the mood and the content of the poems, to trace by specific study the influence of nineteenth century thought on pres-

ent-day writers, to appraise the literary tendencies of the age, and to aid in the formation of intelligent judgments.

Miss Maxwell

350. AMERICAN LITERATURE.

A study of representative writings from the early records of colonization to Walt Whitman, emphasizing the authors that best interpret the principles basic in American life and thought.

Mr. Dawson

360. AMERICAN LITERATURE.

A critical evaluation of the major American writers from Whitman to the present. Representative selections interpreted in the light of dominant tendencies in the social and intellectual life of the times with special focus on the rise of Realism, the emergence of the West, the quest of social justice, and the development of Naturalism.

Miss Maxwell

438. TENNYSON AND BROWNING.

A study of Tennyson and Browning and their relation to the life and thought of the nineteenth century.

Mr. Dawson

449. THE ENGLISH LANGUAGE.

A study of the influences which have affected the principal changes in the growth of the English language.

REMEDIAL ENGLISH.

All students are given a standard test in English usage at the beginning of their junior year. Those who have not mastered the fundamentals of the language are required to attend special classes adapted to the aspect of language in which they are weakest. Remedial classes meet twice a week during the fall quarter.

Staff

HUMANITIES

Mr. Beiswanger, Mr. Dawson

200. SURVEY OF THE HUMANITIES.

A reading and lecture course designed to introduce the student to

the literary and dramatic masterpieces of the classical and medieval civilizations. Required of all sophomore candidates for a degree.

201. SURVEY OF THE HUMANITIES.

A continuation of Humanities 201, with readings selected from the modern Continental literatures, French, German, Russian, etc.

MODERN LANGUAGES

Mr. Mangiafico, Miss Hall, Miss Vicedomini

No credit is given for a course the equivalent of which has been offered for entrance.

FRENCH

101. ELEMENTARY FRENCH.

The study of the essentials of grammar, the development of a simple, practical vocabulary, and readings in modern French prose.

102. ELEMENTARY FRENCH.

Prerequisite: French 101 or its equivalent.

Continuation of French 101. Reading of more difficult prose and poetry.

211. INTERMEDIATE FRENCH.

Designed to help the student acquire some ease in expressing herself both in speech and in writing. Concentration on conversation, composition, and a thorough review of grammar.

212. INTERMEDIATE FRENCH.

Prerequisite: French 211 or its equivalent.

Continuation of French 211.

311. ADVANCED GRAMMAR AND COMPOSITION.

A detailed study of grammar with ample opportunity for its practical application in composition. Designed especially for prospective teachers of French.

312. FRENCH PHONETICS AND CONVERSATION.

An intensive drill in oral French. Correction of defects in pronunciation by the systematic study and application of phonetics. Designed especially for prospective teachers of French.

321. SURVEY OF FRENCH LITERATURE.

A study of the development of French literature from the beginning to 1800. Reading of representative authors.

322. SURVEY OF FRENCH LITERATURE.

Continuation of 321. A study of the development of French literature from 1800 to the present day. Reading of representative authors.

421. LITERATURE OF THE CLASSICAL PERIOD.

A study of French literature of the seventeenth and eighteenth centuries.

422. LITERATURE OF THE NINETEENTH CENTURY.

A study of French literature of the nineteenth century. Reading of representative authors.

423. CONTEMPORARY FRENCH DRAMA.

A study of the French drama in the twentieth century with emphasis on the last twenty-five years.

434. THE EARLY FRENCH NOVEL.

A study of the novel in France from its earlier manifestations through the eighteenth century.

435. THE NOVEL SINCE 1800.

A study of the French novel in the nineteenth and twentieth centuries.

SPANISH

101. ELEMENTARY SPANISH.

The study of the essentials of grammar, the development of a simple, practical vocabulary, and readings in modern Spanish prose.

102. ELEMENTARY SPANISH.

Prerequisite: Spanish 101 or its equivalent.

Continuation of Spanish 101. Reading of more difficult prose and poetry.

211. INTERMEDIATE SPANISH.

Designed to help the student acquire some ease in expressing herself both in speaking and in writing. Concentration on conversation, composition, and a thorough review of grammar.

212. INTERMEDIATE SPANISH.

Prerequisite: Spanish 211 or its equivalent.

Continuation of Spanish 211.

311. ADVANCED GRAMMAR AND COMPOSITION.

A detailed study of grammar with ample opportunity for its practical application in composition. Designed especially for prospective teachers of Spanish.

312. SPANISH CONVERSATION AND COMPOSITION.

Drill in the oral and written use of Spanish with emphasis on vocabulary building.

320. SURVEY OF SPANISH LITERATURE.

Class lectures and discussions of the important work of Spanish literature from the beginnings to the end of the *Siglo de Oro*. Reading of representative authors.

321. SURVEY OF SPANISH LITERATURE.

Continuation of 320. A study of the development of Spanish literature from the end of the *Siglo de Oro* to the present day. Reading of representative authors.

421. LITERATURE OF THE GOLDEN AGE.

A study of representative authors of the Golden Age with emphasis on Cervantes.

422. LITERATURE OF THE NINETEENTH CENTURY.

A study of the literature of the nineteenth century with emphasis on the novel.

438. SPANISH-AMERICAN CULTURE AND CIVILIZATION.

A study of Spanish-American culture through its literature and folklore.

440. CONTEMPORARY HISPANIC LITERATURE.

A study of Spanish and Spanish-American literature since 1898.

450. SEMINAR IN CONTEMPORARY LATIN AMERICAN CULTURE AND INTER-AMERICAN RELATIONS.

A study of the culture of the Latin American peoples in the light of their various ethnical, economic and social factors that have influenced the cultural development of each people and therefore Inter-American relations. Traditional problems and their role in shaping United States Inter-American policies.

Staff of Spanish and History Departments

THE INSTITUTE OF LANGUAGES AND FOREIGN SERVICE

The College, through its Institute of Languages and Foreign Service, offers intensive, accelerated courses in Spanish and in English for Foreign Students. This work, offered only in the summer, is organized on the basis of programs of study. Each program consists of a minimum of three courses, with one hour of laboratory practice for each class.

No course within a program may be taken individually. Each program carries a credit value of ten quarter hours.

SPANISH

1. ELEMENTARY PROGRAM

For students who have no knowledge of Spanish. No prerequisites.

IN-22. ELEMENTARY PRONUNCIATION.

IN-23. FOLK SONGS.**IN-24. ELEMENTARY CONVERSATION AND VOCABULARY BUILDING.**

Spanish IN-22, IN-23 and IN-24 will be accepted for credit in lieu of Spanish 101, 102 and 211 respectively.

2. INTERMEDIATE PROGRAM

For students who have an elementary knowledge of Spanish.

IN-122. GRAMMAR.

A formal study of the essentials of Spanish grammar.

IN-123. READING AND COMPOSITION.

The work of this course will be intimately connected with IN-122. Reading of Spanish using the rhythmic group as a unit of oral expression. Comparison and contrast, with the use of graphs, between Spanish and American intonation.

IN-124. CONVERSATION AND VOCABULARY BUILDING.

Review of elementary vocabulary in conversational patterns. Spanish IN-123 will be accepted for credit in lieu of Spanish 212.

3. ADVANCED PROGRAM

For students who have completed the intermediate program or its equivalent.

IN-322. ADVANCED ORAL AND WRITTEN COMPOSITION.

Analysis of model compositions. Recasting of these compositions by the students. Writing of original letters and speeches on a variety of social themes. Impromptu oral speeches.

IN-323. GRAMMAR.

Syntactical analysis of the compositions used in IN-322. Comparison of Spanish and English syntax. Methods of presenting Spanish grammar indirectly to more advanced students in the elementary schools.

IN-324. METHODS OF TEACHING SPANISH IN THE ELEMENTARY SCHOOLS.

Review and evaluation of methods being used in various elementary schools. Students are encouraged to develop methods of their own and discuss them with the class.

Spanish IN-322 and IN-323 will be accepted for credit in lieu of Spanish 311 and 312 respectively.

ENGLISH FOR FOREIGN STUDENTS**1. ELEMENTARY PROGRAM**

For students who have no knowledge of English. No prerequisites.

IN-11. ESSENTIALS OF GRAMMAR.

Study of the basic structure of the English language. Minimum number of grammatical rules necessary for simple, correct expression.

IN-12. PRONUNCIATION.

Characteristic variations in the pronunciation of vowels and consonants. Pronunciation and intonation of the rhythmic group as a unit of speech.

IN-13. READING AND COMPOSITION.

The division of the sentence into rhythmic groups and stress patterns. Reading of simple sentences, anecdotes and very short stories with emphasis on pronunciation, stress and fluency.

IN-14. VOCABULARY.

Study of the 3,000 words and idiomatic expressions of highest frequency. The student is expected to master a hundred new words each day. This task is facilitated by the repetition of the same words in all classwork and other daily activities.

2. INTERMEDIATE PROGRAM

For students who have an elementary knowledge of English.

IN-111. GRAMMAR.

More detailed study of grammatical structure. Complex and compound sentences.

IN-112. PHONETICS AND INTONATION.

Study of pronunciation by means of the International Phonetic Alphabet. The rhythmic group as a unit of oral expression. Comparison and contrast between American intonation and that of the student's native language.

IN-113. READING AND COMPOSITION.

Practice in the reading of stories, dialogues and poetry.

IN-114. VOCABULARY AND IDIOMATIC EXPRESSIONS.

Study of the 5,000 words and idiomatic expressions of highest frequency. Review of elementary vocabulary.

3. ADVANCED PROGRAM**IN-311. ADVANCED GRAMMAR.**

Study of more complex syntax. Idiomatic constructions and subtle distinction of meaning obtained by slight changes in structure or intonation.

IN-312. ADVANCED PHONETICS.

Detailed study of the correlation between structure, stress and intonation. Application of phonetics in the recitation of poetry, dialogues and speeches.

IN-313. ADVANCED COMPOSITION.

Analysis of model compositions. Recasting of these compositions by the students. Writing of original letters and speeches on a variety of social themes.

IN-314. VOCABULARY.

Review and use of vocabulary. Mastery of the 7,500 words of highest frequency. Synonyms, antonyms. Study of idiomatic expressions, abbreviations, and accepted slang.

4. PROGRAM FOR FOREIGN TEACHERS OF ENGLISH

IN-421. GRAMMAR.

Study of English grammar. Constructions typical of the speech of the United States. Comparison of English grammar with that of other languages. Typical difficulties met by foreign students. Methods of presenting English grammar to foreigners.

IN-422. PRONUNCIATION AND PHONETICS.

Analysis of typical difficulties conditioned by the student's native language. Methods of overcoming these difficulties. Advantages and disadvantages of the International Phonetic Alphabet.

IN-423. METHODS OF TEACHING ENGLISH AS A FOREIGN LANGUAGE.

The teaching of English at Elementary and High School levels. Review and analysis of the most modern methods.

IN-424. DEVELOPMENT OF NORTH AMERICAN CULTURE.

A series of thirty lectures by eighteen or more specialists in the various fields.

FOREIGN SERVICE

A major in Inter-American Relations consists of the following courses:

History 307, 308	The United States
Political Science 421	Comparative Government
Geography 321	Geography of South America
History 423	Latin America
General Business 307	Business Law
Political Science 450	International Law
Economics 301	Principles of Economics
Spanish 450	Seminar in Latin American Culture and Inter-American Relations

Proficiency in the use of the Spanish Language is required.

PHILOSOPHY

Mr. Beiswanger

310. INTRODUCTION TO ETHICS.

The major theories of the moral ideal presented in relation to contemporary ethical and social problems. Selected reading in the classical and modern moralists.

315. ESTHETICS.

An examination of the nature, origins, and uses of artistic and esthetic experience as a guide to understanding the realm of the arts—graphic, musical, and literary.

316. INTRODUCTION TO LOGIC.

Logic examined as a technique for gaining and organizing knowledge and as a set of principles for evaluating systems of knowledge in such fields as the natural and the social sciences.

409. THE PHILOSOPHY OF PLATO.

Reading and analysis of selected writings of one of the major philosophers as an introduction to the problems and methods of philosophy.

412. INTRODUCTION TO MODERN PHILOSOPHY.

A first study of the course of scientific, political, social, and religious thought from the Middle Ages to the post-Romantic period. Randall's *The Making of the Modern Mind* is used as the basic text. May be counted as part of sociology major or minor.

413. CURRENTS IN CONTEMPORARY THOUGHT.

A survey of competing ideologies in the current scene as they relate to basic intellectual themes of western culture.

Mr. Beiswanger

SPEECH

Mr. Gore

Students working toward a minor in Speech will be expected to attain a reasonable degree of proficiency in communicative speaking and oral reading. They will have the opportunity to add practical experience to their classroom theories and practice by working

on College Theatre plays, staging other campus programs and participating orally in clubs and organizations.

208. FUNDAMENTALS OF SPEECH.

Development of effective speaking habits for everyday speech situations. Practical training for improvement of voice and diction. Voice recordings. Required of speech majors and minors, of elementary education and physical education majors.

309. PUBLIC SPEAKING.

Prerequisite: Speech 208, or consent of instructor.

Practice in speaking before an audience. Consideration of speaker-subject-audience relationship. Organization of material and effectiveness of delivery. Required of speech majors.

310. ORAL INTERPRETATION.

Prerequisite: Speech 208.

Training in the art of reading aloud. Transmission of the author's meaning through voice and body.

323. PLAY PRODUCTION.

Fundamentals of stagecraft. Practical experience in scene building and painting, lighting, make-up, costuming, and stage management. Work on Little Theatre and College Theatre productions.

400. INDEPENDENT STUDY FOR MINORS.

Provision of opportunity for advanced study in any area of concentration in the speech field. Approval of the instructor and the Dean of Instruction required for registration. Credit depends upon the proficiency and the student's program of study.

423. DIRECTING.

Prerequisite: Speech 323 or consent of instructor.

Theory and techniques of directing plays. Consideration of the director's problems in selecting, casting, rehearsing and presenting the play. Laboratory productions under student directors.

The Division of Natural Sciences and Mathematics

MR. STOKES, *Chairman*

Biology, Chemistry, Mathematics, Physics

PARAMEDICAL FIELDS

Courses in the Division of the Natural Sciences and Mathematics are designed to further the end of general education; to provide a comprehensive view of the natural sciences and their relation to human affairs; and to give to students the fundamental training for graduate work or for professional or vocational activities in the fields covered.

MAJOR PROGRAMS:

The division offers majors in biology, chemistry, mathematics, and a divisional major. A major consists of a minimum of six courses in addition to the general educational requirements. Departmental major requirements are as follows:

BIOLOGY: 303, 304, 322, 440, and two additional courses.

CHEMISTRY: 303, 322, 326, 327, and two additional courses.

Chemistry 101, 102 may be used if not previously credited for general education.

MATHEMATICS: 323, 340, 341, 342, 450, or 470, and one additional course.

Divisional Major: A divisional major program consists of a minimum of ten courses in this division in addition to the requirements in general education. This program should include a double-course in each of the laboratory sciences—biology, chemistry, physics, and a double-course in mathematics. In addition a departmental concentration, prepared by the head of the department and consisting of four courses above general education, must be selected. Divisional programs must be approved by the chairman of the division—Mr. Stokes.

MINOR PROGRAMS:

Each major program must be accompanied by an academic minor—the latter may be departmental, intra-divisional, or extra-divisional, but must have the approval of the major professor and the heads of departments concerned. A minor consists of four

courses in addition to general education requirements. Minor programs in this division are as follows:

BIOLOGY: 303, 304, 322, and one additional course.

CHEMISTRY: 303, 324, and two additional courses.

MATHEMATICS: 323, 340, 341, and one additional course.

Divisional Minor: A program designed to fit the needs of students with special interests. It consists of four courses in addition to general education requirements. Such a minor program must be planned in conference with the major professor and the heads of departments concerned.

Professional Education: Students majoring in the Division of Natural Sciences and Mathematics and who desire to teach must also register with the Division of Teacher Education in one of the approved programs required for certification. The Division Major is planned for the teacher education program in mathematics-science. *Advisers: Mr. Folger and Mr. Stokes.*

Pre-Medical Education: Students are advised to complete the four-year degree program before requesting admittance to the Medical College of Georgia. Pre-medical science requirements are extensive and must be related to the general education requirements. The pre-medical program should be planned under the guidance of the official adviser in order to prevent excessive laboratory courses in the junior year and to enable the student to take the medical college admission test early in the senior year. *Official Adviser: Mr. Keeler.*

Pre-Medical Technology: This institution offers a cooperative program with special schools of medical technology which are accredited by the American Society of Clinical Pathologists. The Bachelor of Science Degree with a major in medical technology is granted by this institution after satisfactory completion of the three-year pre-medical technology program outlined on page 79, completion of a twelve-months program in a school of medical technology recommended by this institution, and acquisition of a Certificate of Registration from the A.S.C.P. Students must register *in absentia* their senior year. *Adviser: Mr. Stokes.*

Pre-Medical Record Library Science: This institution offers a cooperative program in medical record library science with Emory University Hospital School for Medical Record Librarians. A Bachelor of Science degree with a major in medical record library science will be granted by this institution after satisfactory com-

pletion of the three-year program outlined on page 80, completion of the twelve-months program in medical record library science at Emory University Hospital, and acquisition of a Certificate of Registration with the American Association of Medical Record Librarians. Students must register *in absentia* their senior year. *Adviser: Mr. Stokes.*

Pre-Nursing Program and Degree: This institution, in cooperation with accredited hospitals, has planned two pre-professional curricula leading to the degree of Bachelor of Science in Nursing. After completion of the five-quarter program outlined on page 78 and successful completion of the nursing program at the Eugene Talmadge Memorial Hospital the Bachelor of Science in Nursing will be granted by the Medical College of Georgia. A special two-year pre-nursing program is also offered for those students who plan to obtain a degree from such institutions as Emory University Hospital School of Nursing. *Adviser: Mr. Stokes.*

BIOLOGY

Mr. Stokes, Mr. Keeler

110-111. PRINCIPLES OF BIOLOGY.

A double integrated course stressing some of the fundamental problems of biology. Emphasis on the unity of life, fundamental similarity in inorganic structure, vital processes, and natural laws exhibited by plants, animals, and men. Five lecture or demonstration periods.

Staff

210. BIOLOGY. HUMAN BIOLOGY.

A study of some of the principles of biology with special emphasis on human anatomy. This course is required for the degree program in nursing and other paramedical curricula. Three lecture and two laboratory periods.

Mr. Stokes

211. BIOLOGY. HUMAN PHYSIOLOGY.

See Biology 311.

215. NATURE STUDY.

Field observation, laboratory and reference of trees, flowers, birds, insects, rocks, stars, and other nature topics. Adapted to the needs

of teachers, club advisers, and camp counselors. Three lecture and two laboratory periods.

Mr. Keeler

221. GENERAL BOTANY: STRUCTURE AND FUNCTION.

A study of the important biological principles as illustrated in plant life with emphasis upon the structures, functions, and ecology of higher plants. Three lecture and two laboratory periods.

Mr. Stokes

303. GENERAL ZOOLOGY.

Structure, classification, life history, and adaptations of invertebrate animals. Three lecture and two laboratory periods.

Mr. Keeler

304. GENERAL ZOOLOGY.

Prerequisite: Biology 303.

Structure, classification, life history, and adaptations of chordate animals. Three lecture and two laboratory periods.

Mr. Keeler

305. COMPARATIVE ANATOMY OF THE VERTEBRATES.

Prerequisites: Biology 303, 304.

Classification, comparative anatomy, and adaptations of a selected series of vertebrate animals. Three lecture and two laboratory periods.

Mr. Keeler

310. HUMAN ANATOMY.

A detailed study of the structures of the human body, with their relationships and biological functions. Dissections, demonstrations, models. Designed especially for students interested in medicine, physical education, and health. Three lecture and two laboratory periods.

Mr. Keeler

311. PHYSIOLOGY.

Prerequisite: Biology 210 or 310.

A study of the general principles of physiology with special reference to the human body. Three lecture and two laboratory periods.

Mr. Keeler

320. BACTERIOLOGY.

A course designed to give a general knowledge of micro-organisms and their relation to human welfare, particularly as they affect foods and health. Three lecture and two laboratory periods.

Mr. Stokes

322. GENERAL BOTANY: EVOLUTION AND CLASSIFICATION.

A survey of the major groups of lower plants with special emphasis upon structure, development, evolutionary relationships, and classification. Three lecture and two laboratory periods.

Mr. Stokes

440. GENETICS.

Prerequisite: Biology 303 or 221.

A study of the physical basis of inheritance, the laws of heredity, and their relation to man. Four lectures and one laboratory period.

Mr. Keeler

444. EMBRYOLOGY.

Prerequisite: Consent of instructor.

The early embryological development of vertebrates. Includes study of germ cells, fertilization, cleavage, differentiation, and the origin of organ systems. Three lecture and two laboratory periods.

Mr. Keeler

CHEMISTRY AND PHYSICS

*MR. VINCENT (Chairman)**Mr. Vincent, Mr. Keeler, Miss Trawick*

101. GENERAL CHEMISTRY.

Fundamentals of general chemistry. Emphasis on the relation of chemistry to everyday life. Three lecture and two laboratory periods.

Staff

102. GENERAL CHEMISTRY.

A continuation of Chemistry 101. Designed for those who are planning to continue the work in chemistry and related subjects. Three lecture and two laboratory periods.

Staff

102A. GENERAL CHEMISTRY.

Includes general principles of chemistry and emphasis on the use of inorganic and organic compounds in daily life. For home economics and nursing students. Three lecture and two laboratory periods.

Staff

303. QUALITATIVE ANALYSIS.

The reactions of common elements and acid radicals studied and many analyses made. Emphasis on equilibrium, solubility products, and colloids. Three lecture and two laboratory periods.

Miss Trawick

321. INTRODUCTION TO GEOLOGY.

A study of the earth, its history, its structure, the physiographic processes, and their results. Five lectures. Field trips.

Miss Trawick

322. QUANTITATIVE ANALYSIS.

Gravimetric and volumetric analysis. Two lecture and three laboratory periods.

Miss Trawick

324. ORGANIC CHEMISTRY.

A brief study of the chief classes of organic compounds of the aliphatics and aromatics. Designed for students majoring in other departments. Three lecture and two laboratory periods.

Mr. Vincent

326. ORGANIC CHEMISTRY.

An intensive study of the aliphatic compounds from the standpoint of structure, synthesis, and reactions. Three lecture and two laboratory periods.

Mr. Vincent

327. ORGANIC CHEMISTRY.

A continuation of Chemistry 326 comprising a study of the aliphatic compounds with emphasis on the aromatic compounds. Three lecture and two laboratory periods.

Mr. Vincent

431. COMMERCIAL METHODS OF FOOD ANALYSIS.

A laboratory course dealing with the techniques and methods of food analysis.

Staff

432. PHYSIOLOGICAL CHEMISTRY.

The chemistry of living processes as applied to animals. Three lecture and two laboratory periods.

Mr. Vincent

444. ORGANIC PREPARATIONS.

Study of the preparation of dyestuffs, flavoring, perfumes, and other compounds of especial interest. Three laboratory periods, one-half course; or five laboratory periods, one course.

Mr. Vincent

447A, B, C. PHYSICAL CHEMISTRY.

Three courses dealing with the elements of physical chemistry and elementary thermodynamics. Includes solutions, equilibrium and chemical kinetics, molecular structure, electrical conductance and electromotive force, phase rule, colloids and photochemistry. Three lecture and two three-hour laboratory periods per week.

Mr. Vincent

450. QUALITATIVE ORGANIC ANALYSIS.

Weekly conferences and nine laboratory hours per week. A study of the systematic methods of separation, purification, and identification of organic compounds.

Mr. Vincent

PHYSICS

100. INTRODUCTION TO THE PHYSICAL SCIENCES.

An examination of scientific thought and method as it has developed the broad concepts of the physical universe. Emphasis is placed on geology, meteorology and astronomy.

Miss Trawick

101. INTRODUCTION TO THE PHYSICAL SCIENCES.

A continuation of Physical Science 100. A study of the combination of elements to form compounds, the further reaction of compounds and the methods used by man to control natural forces.

Miss Trawick

104. PHYSICS: PRINCIPLES OF PHYSICS-APPLIED.

A course presenting the elementary principles of mechanics, heat, light, and electricity, designed for students of home economics and nursing. Four lectures and one laboratory period.

Mr. Keeler

301. GENERAL PHYSICS.

A course presenting the fundamental facts of mechanics from the mathematical point of view. Three lecture and two laboratory periods.

Mr. Vincent

302. GENERAL PHYSICS.

Prerequisite: Physics 301.

A continuation of Physics 301 dealing with heat and sound. Three lecture and two laboratory periods.

Mr. Vincent

303. GENERAL PHYSICS.

A continuation of Physics 302 covering the subjects of light, magnetism, and electricity.

Mr. Vincent

326. MAGNETISM AND ELECTRICITY.

Prerequisite: Physics 302.

A study of elementary electronics, the theory of electrolysis, the voltaic cell, magnetic phenomena, and electrical instruments.

Mr. Vincent

MATHEMATICS

Miss Nelson, Mrs. Nelson

100. INTRODUCTION TO COLLEGE MATHEMATICS.

Designed to acquaint students taking only one course in mathematics with some of the basic concepts. Includes the nature of mathematics, number and operations of arithmetic, numbers in exponential form, measurement, variation, functional relationships, and equations.

Staff

101. SOLID GEOMETRY.

Lines and angles in space; dihedral and polyhedral angles; surfaces and volumes of polyhedrons, cylinders, cones, and spheres; the solution of numerous originals. Offered in 1956-57 and in alternate years.

Staff

201. PLANE TRIGONOMETRY.

A study of trigonometric functions and equations; the solution of the general triangle with the use of logarithms and vectors. Designed for majors in both mathematics and the physical sciences.

Mrs. Nelson

222. COLLEGE ALGEBRA.

A course dealing with permutations and combinations, complex numbers, theory of equations, determinants, partial fractions, series, ratio, proportion, and variation.

Mrs. Nelson

312. BUSINESS MATHEMATICS.

A course in business arithmetic and the more important aspects of the mathematics of finance: compound interest, annuities, sinking funds, amortization, bonds, and insurance.

Miss Nelson

323. ANALYTIC GEOMETRY.

Prerequisites: Mathematics 201 and 222.

The study of coordinate systems; locus of an equation; the straightline; the circle; conic sections; tangents; normals; transformation and rotation of axes; polar equations; higher plane curves.

Miss Nelson

331. ELEMENTARY STATISTICS.

The fundamental notions of statistical analysis. Recommended for students interested in the social sciences.

Mrs. Nelson

340. ELEMENTARY CALCULUS.

Prerequisite: Mathematics 323.

A study of derivatives; maxima and minima; definite and indefinite integrals; and applications of derivatives and integrals.

Mrs. Nelson

341. ELEMENTARY CALCULUS.

Prerequisite: Mathematics 340.

A continuation of Mathematics 340 and a careful derivation of the fundamental formulas of integration; differential equations; successive differentiation and integration; series; and physical and geometric applications of derivatives and integrals.

Miss Nelson

342. ADVANCED CALCULUS.

Prerequisite: Mathematics 341.

Differential equations. Partial differentiation and multiple integrals are studied in more detail. Emphasis is placed on the conditions under which the theorems and processes of calculus are correct.

Miss Nelson

360. THEORY OF EQUATIONS.

Prerequisite: Mathematics 340.

Fundamental properties of polynomials, complex numbers, transformation and solution of equations, numerical equations, symmetric functions. Offered in 1957-58 and in alternate years.

Mrs. Nelson

450. INTRODUCTION TO HIGHER ALGEBRA.

Prerequisite: Mathematics 341.

An introduction to the meaning of an algebraic proof and to some of the basic ideas of algebra such as matrix, group, and invariant.

Miss Nelson

470. INTRODUCTION TO HIGHER GEOMETRY.

Prerequisite: Mathematics 341.

Designed to give the student some of the basic ideas and methods of higher geometry. Includes geometrics associated with the projected group and the group of circular transformations.

Miss Nelson

NURSING

Miss Grant

100. HISTORY OF NURSING.

A survey of the developments in early and more recent nursing history with special thought given to nursing literature, history of nursing education, international aspects of nursing, public health nursing and professional organizations. Three hours credit.

110. NURSING AS A PROFESSION.

This course is designed to orient the student to the present philosophy of nursing and the concepts of nursing education upon which programs are built. The relationship of nursing to the social order, and the responsibility of the individual nurse to society are considered. The influence of our historical heritage and evolving professional needs and demands are discussed. The nurse as an individual who has insight and understanding of herself and her adjustment in today's world is emphasized. Two hours credit.

111. INDIVIDUAL HEALTH APPRAISAL.

This course is intended to help the student understand the health needs of the individual. This is used as a basis for improving her own health and for teaching the principles of health to others. The individual's health is considered in relation to such factors as home environment, occupation, health information, and the availability of health services. One hour credit.

112. NURSING AND COMMUNITY HEALTH.

This course emphasizes the need for the nurse to know and to make use of community health services in order that she may be more effective in her health teaching as it relates to the promotion of health and the prevention of disease. The discussions will include the organization and administration of public agencies; the control of major public health problems, environmental sanitation; and the use of vital statistics in health programs. Three hours credit.

The Division of Social Sciences

MR. MORGAN, *Chairman*

Economics and Geography
Social Studies

History and Political Science
Sociology

The Division of the Social Sciences attempts to give to the student (1) an understanding of the basic facts and principles operating in the socio-economic areas of human behavior; (2) the technique of logical approach to economic and social problems; and (3) an awareness of individual responsibility in the social situation.

Majors offered by the division are in the fields of history and sociology. Also, an interdepartmental divisional major may be taken. Requirements to be satisfied for each major are as follows:

History and Political Science: A major in the Department of History and Political Science should include History 301, 302, 307, 308, and at least two other courses in the department. An alternate program may include History 307, 308, 315, 316, and two additional courses. Only Political Science 324, 421, and 422 may be offered as credit toward a history major or minor.

Sociology: A major in the Department of Sociology should include Sociology 301, 428, 452, and three additional courses in sociology. Mathematics 331 is especially recommended as an elective for those majoring in sociology.

Divisional Major in Social Science: A major in the Division of the Social Sciences consists of a minimum of ten courses in the division in addition to the general education program. (No minor is required for a divisional major.) Four courses must be selected from a major department within the division and six additional courses must be selected from the remaining departments.

Basic departmental courses are: Economics 301, 302; Geography 300, 301; History 301, 302; Political Science 324, 428; Sociology 301, 428. Mathematics 331 is especially recommended as an elective for those students selecting a divisional major.

Minor Programs: Minors are offered in the Division of Social Sciences in the areas of Economics, Geography, History, Political Science, and Sociology. A minor consists of four related courses.

Variations from the requirements as set up for major and minor programs in the social sciences will be permitted only on the written approval of the head of the department concerned.

Prerequisites: The social science and history courses required in the freshman and sophomore years, or their equivalent, are prerequisites to a major or minor in any of the departments within the Social Science Division as well as to a divisional major.

Professional Education: Students majoring in this division who desire to teach must also register with the chairman of the Division of Teacher Education in one of the approved programs required for certification.

ECONOMICS AND GEOGRAPHY

Mr. Eakins, Mr. Morgan

301. PRINCIPLES OF ECONOMICS.

An introductory course designed to develop a basic understanding of the principles underlying the organization and operation of the economic system.

Mr. Eakins

302. CURRENT ECONOMIC PROBLEMS.

A study of the major economic problems confronting the American people today. Problems considered include foreign trade, agriculture, unemployment, business fluctuations, and the relation of government to business.

Mr. Eakins

304. ECONOMICS FOR EVERYDAY LIVING.

A course in consumer economics designed to develop an understanding of the institutional and social factors determining the consumer's behavior and measures taken for his protection.

Mr. Eakins

306. INDUSTRIAL RELATIONS.

An analysis of the major problems and grievances of employers, employees, and consumers arising from our competitive economic system. Considers attempts on the part of labor, management, and government to solve these problems. May be counted as part of a sociology major or minor. Offered in 1957-58 and in alternate years.

Mr. Morgan

437. MONEY AND BANKING.

A study of the nature of money and of the development of banking in the United States. Consideration of the function of money,

the types of money used, early banking practices, modern banking, the Federal Reserve System, and foreign exchange.

Mr. Eakins

GEOGRAPHY

300. PRINCIPLES OF GEOGRAPHY.

A study of the physical environment of man with a view to developing a definite understanding of physical and social factors in geographic relationships. Includes a survey of the Eastern and Western Hemispheres with emphasis upon man's response to his environment.

301. ECONOMIC GEOGRAPHY OF THE UNITED STATES.

A study of the relations of physical and economic conditions to the production and trade in the important agricultural, forest, mineral, and industrial products of the nation. Emphasis on transportation, foreign trade, and the regional aspects of commodities.

321. GEOGRAPHY OF SOUTH AMERICA.

Designed to give a better understanding and appreciation of our Latin American neighbors through study of their geographic background and its creation of special problems.

326. ECONOMIC GEOGRAPHY OF FOREIGN COUNTRIES.

A survey of selected nations and groups of nations. Emphasis on the essential character and outstanding industries and on the contribution of each area to world economy.

328. GEOGRAPHY OF GEORGIA.

A consideration of the natural regions of Georgia (physiographic, climatic, soil, vegetative) and their influence upon man's occupancy of the area. Includes a survey of the major industries by which the inhabitants utilize the various resources, and the development of transportation, manufacturing, and commerce.

HISTORY AND POLITICAL SCIENCE

Mr. Bonner, Miss Greenc, Mr. Morgan

210. HISTORY OF CIVILIZATION, I.

A survey of the development of western society from its beginnings in the ancient period to 1500.

Staff

211. HISTORY OF CIVILIZATION, II.

A continuation of 210, carrying the study to the contemporary period.

Staff

300. CLASSICAL CIVILIZATION.

A survey of the development of Greek, Roman, and early medieval European civilization. Emphasis on the cultural achievements of Greece and Rome, on the indebtedness of modern civilization to the Mediterranean World, and on the processes of transmission of classical culture to modern times in the fields of religion, philosophy, art, architecture, government, and law. Of especial value to students interested in humanities, arts, philosophy, and the languages.

Mr. Bonner

301. MODERN EUROPE, I.

A study of modern European history beginning with a rapid survey of the Renaissance and its aftermath and extending to the end of the Franco-Prussian War. Special emphasis on the period, 1789-1870. Offered in 1956-57 and alternate years.

Miss Greene

302. MODERN EUROPE, II.

A continuation of 301, carrying the study to the contemporary period. Offered in 1956-57 and in alternate years.

Miss Greene

307. THE UNITED STATES, I.

A survey of the history of the United States from the discovery of America to the War Between the States.

Mr. Bonner

308. THE UNITED STATES, II.

A continuation of 307, carrying the study to the contemporary period.

Mr. Bonner

315. ENGLAND, I.

A survey of the history of England from the earliest times to the reign of the Hanovers. Offered in 1957-58 and in alternate years.

Miss Greene

316. ENGLAND, II.

A continuation of 315, with special emphasis on contemporary England. Offered in 1957-58 and in alternate years.

Miss Greene

411. THE TWENTIETH CENTURY SCENE.

A study of contemporary problems and background with emphasis on the social and political revolutions stemming from the 1914-18 war.

Miss Greene

422. HISTORY OF THE SOUTH.

An historical examination of some basic factors in Southern life such as agrarian economy and racial dualism. Offered in 1956-57 and in alternate years.

Mr. Bonner

423. LATIN AMERICA.

A study of the political, economic, and social development of the Latin American republics with special emphasis upon the relations with the United States. Offered in 1957-58 and in alternate years.

Miss Greene

432. STUDIES IN GEORGIA HISTORY.

A study of the economic, social, and political developments in Georgia with emphasis on the recent period. Offered in 1957-58 and in alternate years.

Mr. Bonner

450. ADVANCED STUDY.

Independent reading and reports arranged by the instructor according to the individual student's preparation and background. Open to advanced students with the approval of the head of their respective departments and of the Dean of Instruction.

POLITICAL SCIENCE

324. AMERICAN NATIONAL GOVERNMENT.

A general survey of the government of the United States, including the origin and development of the national Constitution. Includes a study of the actual machinery of government in action. Offered in 1957-58 and in alternate years.

Mr. Morgan

326. STATE AND LOCAL GOVERNMENTS.

A study of state and local governments with particular emphasis on the government of Georgia. Conducted as nearly according to a functional procedure as conditions allow. Offered in 1956-57 and in alternate years.

Mr. Morgan

421. COMPARATIVE GOVERNMENT.

A contrast between democratic and totalitarian types of government with a brief historical introduction to both. The United States, Great Britain, and Russia studied as types. Offered in 1956-57 and in alternate years.

Miss Greene

422. INTERNATIONAL RELATIONS.

A historical and analytical study of the techniques and principles of official dealings between the United States and foreign countries. Offered in 1957-58 and in alternate years.

Miss Greene

428. GOVERNMENT AND BUSINESS.

A study of the interaction between business organization and government. Special emphasis on the problems of regulation, control, and promotion of business enterprise. Offered in 1956-57 and in alternate years.

Mr. Morgan

450. INTERNATIONAL LAW.

A study of procedures practiced by sovereign states in settling disputes of a diplomatic or commercial nature, of organizations and agencies for implementing international agreements, and of contemporary international problems.

Staff

SOCIAL STUDIES

103-104. CONTEMPORARY CIVILIZATION.

A double course in the social studies designed to give the student an acquaintance with and an understanding of the social, political, and economic aspects of contemporary civilization.

Staff

SOCIOLOGY

Mr. Morgan, Mr. Massey

301. INTRODUCTION TO SOCIOLOGY.

A course in social organization and social process emphasizing the structural components of society and the functions which they serve. Especial attention to fundamental sociological concepts.

Mr. Morgan

ECONOMICS 306.

See description in data on the Department of Economics.

Mr. Morgan

322. CHILD WELFARE.

A study of the social forces and factors operating in child life, such as child labor, delinquency, dependency, and the like, and society's obligation to its children.

Mr. Massey

323. SOCIAL CONTROL.

A study of the means and techniques of control in society. Particular emphasis is placed on the problems of control in a complex, urban-industrial society. Offered in 1956-57 and in alternate years.

Mr. Morgan

324. CRIMINOLOGY.

A study of causes and conditions producing crime and of attempts to find remedial and preventive measures.

Mr. Morgan

326. SOCIAL CHANGE.

A course dealing with the nature, types, and causes of social change as well as with biological, technological, and cultural factors underlying social change. Offered in 1957-58 and in alternate years.

Mr. Morgan

327. RURAL SOCIOLOGY.

A study of rural life in its historical, familial, social, political, and economic setting with present trends.

Mr. Massey

PHILOSOPHY 412.

See course description on page 114.

Mr. Beiswanger

428. THE FAMILY.

A study of the origin and evolution of the family, remedial measures designed to resolve the disintegrating factors in the current situation, and proposals for the future.

Mr. Massey

452. CULTURAL ANTHROPOLOGY.

A study of patterns of behavior growing out of group life, stressing background, origins, spread, and interrelations of human practices.

Mr. Massey

The Division of Teacher Education

MR. FOLGER, *Chairman*

Education *Health and Physical Education* *Library Science*
Laboratory School *Psychology*

The Division of Teacher Education has for its purpose the preparation of students for skillful and significant teaching. The Division offers professional courses and laboratory experiences required for professional teaching certificates granted to graduates of the various programs.

EDUCATION

Mr. Folger, Miss Bolton, Miss Brooks, Mr. Comer,
Mrs. Fairfield, Mrs. Hicks, Miss Mathews, Mr. Smith

All courses in education are considered professional and may not be counted towards any major or minor. The basic courses listed in the degree programs are those required for the professional teaching certificates in Georgia.

Not more than ten courses classified as education may be counted towards any degree. The maximum credit allowed for student teaching is fifteen hours. Not more than three courses in Methods may be counted towards a degree.

Admission to any education course numbered 300 and above is contingent upon the student's fitness for teaching. A standing committee of the faculty determines upon basis of records, tests, observations, and personal interviews whether or not a student may enroll in the advanced courses.

Application forms may be secured from the Office in the Education Building, Room 210.

104-304. INTRODUCTION TO EDUCATION.

A broad survey of the field of education and of education as a profession; an introduction to terms and to materials peculiar to the profession; the planning, under guidance, of a professional program; the study of children in school situations.

Staff

295. HUMAN GROWTH AND DEVELOPMENT.

An introduction to the scientific facts and principles which explain human growth and development; and to those skills essential in gathering, recording, interpreting, and using data about the individual child and about groups of children; study of children in school situations.

Miss Brooks

305. EDUCATIONAL PSYCHOLOGY.

A study of the learning-teaching process: individual differences most significant to it; the relation of emotions and intelligence to learning and teaching. Education 355 or 455 should be taken concurrently to provide for more observation and study of children.

Staff

306. THE SCHOOL AND SOCIETY.

A study and use of methods for bridging the gap between the school and its community. Ways for giving learners first-hand experience with reality so that the symbols used in the classroom may become more meaningful.

Mr. Fogler

319. THE USE OF VISUAL AND AUDIO AIDS IN EDUCATION.

Prerequisites: Education 104 and 295 or 305.

A study of theory and practice of school use of visual and audio media to aid in the formation of concepts. Includes evaluation of

various methods of using audio or visual aids, criteria for selection, and techniques employed in both teacher-made and commercially produced aids and equipment.

Mr. Comer

328. MATERIALS AND METHODS FOR EARLY CHILDHOOD EDUCATION.

Prerequisites: Education 104, 295, 305, and 355; an average of "C."

Study, observation, and a variety of other experiences relating to present and anticipated needs of student teachers in nursery school, kindergarten, and the early elementary grades. Further study and guidance of children having difficulties in certain phases of their school work.

Staff

334. MATERIALS AND METHODS FOR LATER CHILDHOOD EDUCATION.

Prerequisites: Same as for Education 328.

Study, observation, and a variety of other experiences relating to present and anticipated needs of student teachers in the upper elementary grades. Further study and guidance of children having difficulties in certain phases of their school work.

Staff

337. ADVANCED EDUCATIONAL PSYCHOLOGY.

Prerequisites: Education 104 and Education 295 or 305.

Includes a study of the following: psychology of learning; the laws of learning, thinking, transfer, expression, and play; individual differences and their measurements; mental efficiency; personality traits; investigative methods and their application to educational situations. Observation in the laboratory school.

Miss Bolton

351. METHODS OF TEACHING READING.

Prerequisites: Education 104 and 295.

A study of materials and methods of teaching reading to elementary and high school students.

Staff

355. OBSERVATION AND PARTICIPATION IN THE ELEMENTARY SCHOOL.

Since this course is designed to prepare the student for student teaching, admission to the course is contingent upon acceptance for student teaching.

The function and program of the elementary school. Observation and participation in the laboratory school and other situations to acquire knowledge and skills for working with children. Ten hours per week. Five quarter-hours credit.

Miss Mathews

365. PHYSICAL EDUCATION FOR THE ELEMENTARY SCHOOL.

The study and practice of the physical education activities characteristic of the elementary and junior high school grades, and suitable for use in the gymnasium and on the playground. Includes also a study of age characteristics from the standpoint of physical development and play interests, and of the problems of playground organization and administration.

Miss Manchester

425-26. STUDENT TEACHING IN THE ELEMENTARY SCHOOL.

Application for admission should be made in the first quarter of the student's junior year to the Coordinator of Student Teaching. Maximum credit, fifteen hours.

427. STUDENT TEACHING AND PARTICIPATION IN NURSERY SCHOOL AND KINDERGARTEN.

This work is open to Elementary Education Students in the senior year who have completed Education 493. Five quarter hours credit.

428. SEMINAR IN ELEMENTARY EDUCATION.

425-426 and 428 are taken concurrently.

Definition and analysis of problems of instruction, evaluation of materials of instruction and methods used in the student teaching experience.

Miss Mathews

445-46. STUDENT TEACHING AND PARTICIPATION IN HIGH SCHOOL.

Application should be made for admission to student teaching in the first quarter of the student's junior year to the Coordinator of Student Teaching.

Staff

448. MATERIALS AND METHODS FOR HIGH SCHOOL TEACHING.

Prerequisites: Education 104, 295, 305, 455, and a general average of "C". To be taken concurrently with Education 445.

Observation in the high school; experience in the selection and use of effective materials and methods suited to teaching high school students.

455. DIRECTED OBSERVATION IN HIGH SCHOOL.

Since this course is designed to prepare the student for student teaching, admission to the course is contingent upon acceptance for student teaching.

A study of principles of teaching; evaluation of teaching practices; and planning for student teaching.

Mr. Comer

466. TEACHING RURAL AND SUBURBAN ASPECTS OF HOME ECONOMICS.

Prerequisites: Education 104, Education 295 or 305.

Selected problems of the home economist or homemaker in the typical rural or suburban home, including principles and practices in planning, producing, and preserving foods for home use, and improving the home grounds. Three lecture and two laboratory periods.

Mr. Comer

472. METHODS OF TEACHING HOMEMAKING IN THE SECONDARY SCHOOL.

Prerequisites: Education 104, Education 295 or 305 and a general average of "C."

An exploration of instructional methods, techniques, and procedures used in planning, executing, and evaluating experiences with high school pupils and adults. Recognizing the relation of home economics to the entire school program and community. Selecting, evaluating, organizing and developing desirable teaching materials for adolescents and adults.

Miss Jones, Miss Gilbert

476. THE TEACHING OF SECRETARIAL SUBJECTS.

Prerequisites: Education 104, Education 305.

A study of the subject-matter taught in the commercial curricu-

lum in high school, of methods of instruction, and of tests and measurements; lesson plans; examination of commercial textbooks.

Miss White

478. METHODS OF TEACHING NUTRITION.

Prerequisite: Education 305.

A study of the teaching of dietetics: analysis and evaluation of materials and methods for course in dietetics.

Miss Jones, Miss Gilbert

480. THE TECHNIQUES OF GUIDANCE.

Prerequisite: Education 325, 355, or 445.

Study of the principles of guidance, of its place in a school program, and of modern techniques in guidance; practice in using those techniques.

Mrs. Hicks

481-82. APPRENTICE TEACHING IN HOME MAKING EDUCATION.

Prerequisites: Education 472; a general average of "C."

Gradual induction in assuming the responsibilities of the resident teacher, day school classes, extra-curricular activities; contacts with the community; evaluation of all experiences in the apprentice center. A two-credit course.

Miss Jones, Miss Gilbert

483. CURRICULUM BUILDING IN HOME MAKING EDUCATION.

Prerequisites: Education 481-82.

A study of the needs of different age groups of typical Georgia communities and of the world today as a basis for planning programs of work suitable for various community groups.

Miss Jones, Miss Gilbert

490. THE CURRICULUM.

Prerequisites: Education 104, Education 295 or 305, and at least one other educational course.

A study of the organization and the use of integrated curricula for all age groups.

492. A, B. WORKSHOP. (Offered in Summer School.)

A study of school problems suggested by the class. May be taken as an on-campus or off-campus workshop sponsored by the College. Offers credit either in elementary or secondary education. Open only to teachers in service.

Staff

493. EARLY CHILDHOOD EDUCATION.

The study of children from two to six years of age. Consideration of the experiences and conditions needed for their development and the equipment, materials, and procedures most useful in the nursery school and kindergarten.

Mrs. Ingram

HEALTH AND PHYSICAL EDUCATION

Miss Manchester, Mrs. Beiswanger, Miss Chapin, Mrs. Ireland, Miss Mills

Students who wish to teach health and physical education in the public schools should take the special curriculum leading to the Bachelor of Arts or the Bachelor of Science degree in Education.

Students who wish to secure basic preparation for the fields of physical therapy or recreation and who anticipate further study in these fields after graduation may take the Bachelor of Science degree in Health and Physical Education.

100. A, B, C. PHYSICAL EDUCATION ACTIVITIES FOR FRESHMEN.

Selected and adapted to students' interests and needs. The following activities are offered: *Sports*—soccer, speedball, hockey, volleyball, basketball, badminton, bowling, archery, tennis, hiking activities, softball, golf, swimming, aerial darts, horseshoes, croquet, deck tennis, table tennis, and shuffleboard. *Dance Activities*—social dancing, folk dancing, and modern dancing. *Gymnastic Activities*—group developmental gymnastics, self-testing activities, and individual corrective gymnastics for organic and postural cases. Three periods a week throughout the year. One-third course each quarter.

Staff

200. PHYSICAL EDUCATION ACTIVITIES FOR SOPHOMORES.

Selected and adapted to students' interests and needs. The activities offered are similar to those in 100 A, B, C. Two periods a week throughout the year. One-third course each quarter.

Staff

210. A, B, C. ADVANCED PRACTICE IN PHYSICAL EDUCATION.

Prerequisite: Physical Education 100.

A course taking the place of Physical Education 200, offering special intensive instruction in physical education activities. Open only to sophomores anticipating physical education as a major or minor. Five periods a week throughout the year. One-third course each quarter.

Staff

215. PHYSICAL EDUCATION FOR THE ELEMENTARY AND JUNIOR HIGH SCHOOL.*

Prerequisite: Physical Education 100.

A study of the principles, materials, and methods involved in organizing and teaching physical education on the elementary and junior high school level, supplemented by observation and practice teaching. Primarily for non-major undergraduate students planning to teach in the elementary or junior high schools. Two periods a week throughout the year. One-third course each quarter.

Miss Chapin, Miss Manchester

300. ADVANCED SWIMMING AND LIFE-SAVING.

Instruction and practice in advanced swimming strokes and practical diving; theory and practice in Red Cross Life-Saving with the official test at the end of the course. Includes safety measures for swimming. One-half course.

Miss Manchester

311. THEORY AND PRACTICE IN DANCE ACTIVITIES.

Prerequisite: Physical Education 210.

The study and practice of dance forms in the physical education program, including child rhythms, folk, social, and modern dancing. Special study of the principles and philosophy of the dance as an educational force, its related art forms, and its development and organization in the curriculum today. Five periods a week.

Mrs. Beiswanger

312. THEORY AND PRACTICE OF GYMNASTIC ACTIVITIES.

Prerequisites: Physical Education 210 and 322.

A study of the content and methods of presentation of develop-

*Majors will take Education 365. See page 137.

mental gymnastics and self-testing activities in meeting the fundamental body needs of large teaching groups. One-half course.

Miss Manchester

313. THE TECHNIQUES OF SPORTS.

Prerequisites: Physical Education 100 and 210.

A critical study and practice of the principles and techniques involved in organizing and administering highly organized major sports including basketball, badminton, field hockey, soccer, speedball. Three periods of lecture and two or three periods of assisting in college classes. Fall quarter.

Miss Mills

314. THE TECHNIQUES OF SPORTS.

Continuation of 313, with emphasis upon archery, golf, softball, swimming, and tennis. Spring quarter. One-half course.

Miss Mills

322. KINESIOLOGY.*

Prerequisite: Biology 310.

A study of the joint and muscular action involved in fundamental body movements and the common motor activities in physical education.

Miss Manchester

331. TESTS AND MEASUREMENTS IN PHYSICAL EDUCATION.

Prerequisite: Physical Education 322.

The analysis and practice of procedures for determining organic fitness and motor capacities and abilities as they relate to participation in physical education activities. Special attention to aptitude and achievement tests of general and specific motor abilities. Supplemented by clinical laboratory experience. Three periods a week. One-half course.

Miss Manchester

423. RECREATIONAL LEADERSHIP.

A critical analysis of the problem of recreation and the creative use of leisure time. Includes study of the philosophy and historical development of play and recreation; the scope of recreational ex-

*Orthopedic and Remedial Physical Education has been incorporated into Health 330.

pressions; supporting and controlling agencies; the program, leadership, and organization in the community and nation today.

Miss Manchester

430. HISTORY AND PRINCIPLES OF PHYSICAL EDUCATION.

A study of the historical background, principles, and objectives of physical education in its relationship to education as a whole. One-half course.

Miss Manchester

433. ORGANIZATION AND ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION.

Prerequisites: Education 365, Physical Education 311, 313, 314.

A critical analysis of problems involved in the organization and administration of the total health and physical education program. Emphasis upon such problems as facilities, equipment, program, leadership, administrative devices, departmental policies, professional organizations, and departmental relationships.

Miss Manchester

COURSES IN HEALTH

100. PERSONAL AND COMMUNITY HEALTH.

An orientation course in applied personal, racial, home, and community health. Required of all freshmen.

Mrs. Ireland

325. SCHOOL HEALTH AND HEALTH EDUCATION.

A study of school health problems, teacher training in health-service programs, and all other basic practices and procedures in health education. An introductory course for teachers.

Mrs. Ireland

330. SCHOOL HEALTH SERVICES FOR HEALTH EDUCATION AND PHYSICAL EDUCATION.

A study of healthful school living, including communicable disease control, the scope, techniques and follow-up program of the health examination, and clinical practice of standard techniques in testing and examination. Special study is made of faulty postural conditions of the back and feet, and of certain other muscular and organic abnormalities, with a consideration of their treatment through exercise and massage.

Miss Chapin

333. FIRST AID AND HOME NURSING.

The study, practice, and application of the standards and accepted principles of first aid and home nursing. Satisfactory completion of requirements qualifies the student for the standard certificate in first aid from the American Red Cross. Lay Instructor's course certified by special arrangements with the American Red Cross.

Mrs. Ireland

335. SAFETY EDUCATION.

The safety program—education, legislation and engineering. Emphasis on facts, principles and problems of school and public safety education. Driver education included as needed.

Mrs. Ireland

340. PUBLIC HEALTH: PRINCIPLES AND ADMINISTRATION.

A course including the study of the principles of sanitary science and preventive medicine with their application to home, school, and community problems. Aspects of local, state, and federal public health legislation and programs are studied.

Mrs. Ireland

428. MENTAL HYGIENE.

Prerequisites: One course in psychology, Health 100 and 320 or equivalent.

The study of mental hygiene as a problem in personal health and public health. Emphasis on the potentially normal individual and his adjustments.

Mrs. Ireland

445. HEALTH EDUCATION IN THE SECONDARY SCHOOL.

Prerequisites: Health 100 and 340, or equivalents.

Materials, methods and techniques in the health education program in the secondary school. Observation of students in the laboratory school; preparation of tentative courses of study in health. To be followed by practice teaching.

Mrs. Ireland

LIBRARY SCIENCE

Miss Satterfield, Mrs. Browder

The courses in library science are planned to educate teacher-librarians in accordance with the requirements of the Georgia

Department of Education and the Southern Association of Colleges and Secondary Schools. Students with a minor in library science are also qualified for positions as non-professional assistants in public, government, and college libraries. Open only to juniors and seniors.

454. REFERENCE AND BIBLIOGRAPHY.

A course to provide the student with a working knowledge of a library as an information laboratory. Emphasis on the selection and use of books, periodicals, and other materials of interest to the school and the community.

455. CATALOGING AND CLASSIFICATION.

Instruction and practice in the elementary principles of cataloging and classifying books and other library materials.

456. ADMINISTRATION OF LIBRARIES.

Study of the technique needed for planning and organizing the library and making it function in the school and community. Includes directed observation and field work designed to give the student practical experience. It is recommended that this course follow Library Science 454 and 455.

458. READING GUIDANCE AND BOOK SELECTION.

Study of the principles used in evaluating and selecting books, magazines, and other materials for the small library, and of the methods used to stimulate reading.

PSYCHOLOGY

Miss Bolton, Mrs. Hicks

100. THE STUDY LABORATORY.

External conditions favorable for study; the preparation of an assignment; making an effective schedule for study; the techniques of note taking; the use of the library; techniques for increasing speed and comprehension in reading. Each student will be carried through a complete, individual counseling program.

Mrs. Hicks

201. PRINCIPLES OF GENERAL PSYCHOLOGY.

The aims of psychology; individual differences; the measurements

of intelligence; intelligence and success; the nervous system; effective means of learning; economy in memorizing; factors in personality.

Staff

250. THE PSYCHOLOGY OF PERSONALITY AND ADJUSTMENT.

This course is an introduction to the psychology of character and personality development and the adjustment problems of the individual in group relationships. Some of the practical problems studied are: (1) the application of principles of learning and of mental hygiene to the solution of personal conflicts and personality maladjustments; and (2) the relation of motives, goals and purposive behavior to morale.

Staff

323. PSYCHOLOGY OF CHILDHOOD.

What the child inherits; mental ability; effect of early home conditions; physical growth and health; intelligence and how it develops; regulating emotional behavior; the social education of the child.

Miss Bolton

332. PSYCHOLOGY OF ADOLESCENCE.

The study of physical, mental, and emotional life from puberty to maturity and the influence of this growth period on habits, interests, and social adjustments. Special emphasis on the study factors in home and school life that influence adolescent behavior and personality.

Mrs. Hicks

337. PSYCHOLOGY OF EXCEPTIONAL CHILDREN.

The concept of general intelligence and its measurement; the gifted child; special types of feeble-mindedness; major speech disorders; the left-handed child; the psychoneurotic child; the blind child; the deaf child; the psychopathic child; special types of gifted children.

Miss Bolton

441. ELEMENTARY PSYCHOMETRICS.

The principles involved in individual and group measurement of intelligence, achievement, aptitudes, personality, and vocational se-

lection. Under the supervision of the instructor each student will be expected to plan and to carry out an individual project.

Miss Bolton

448. PRINCIPLES OF ABNORMAL PSYCHOLOGY.

The conditions which may cause mental and emotional disorders. The following topics will receive consideration: the signs and causes of mental disorders; motor disorders; sleep and dreams; disorders of regression; mild mental disorders; compensatory disorders.

Miss Bolton

452. PSYCHOLOGY OF SOCIAL BEHAVIOR.

Scope of social psychology; motivation; social incentives; the behavior of crowds; propaganda; leadership; the social significance of age; juvenile delinquency; psychological aspects of war; the measurement of social attitudes.

Staff

454. INDEPENDENT STUDY.

An opportunity for advanced study in the history of the development of psychology as a science and its theories and systems as applied to learning and personality development. Open to psychology majors with the approval of the head of the department and the Dean of Instruction.

Miss Bolton

463. PSYCHOLOGY OF PERSONALITY.

The origins of behavior; motivation; the organic factors in personality; the development of personality traits; personality types; body build and personality; multiple personality; treatment of personality difficulties; the social factors in personality; the measurement of personality traits.

Mrs. Hicks

A

- Absences, regulations for, 50
- Academic citations, 44
- Academic Divisions, 82
 - Business Administration, 82
 - Fine Arts, 86
 - Home Economics, 96
 - Languages and Literature, 102
 - Natural Sciences and Mathematics, 116
 - Social Sciences, 127
 - Teacher Education, 134
- Academic Regulations, 53
- Administrative officers, 7
- Admission
 - general requirements, 31
 - to advanced standing, 33
 - to freshman class, 31
- Allegro Club, 96
- Alpha Psi Omega, 44
- Alumnae Association, 18, 36, 46
- Alumnae House, 25
- Art, courses in, 87
 - exhibits, 47
- Arts Hall, 24
- Athletic Association (See *Recreation Association*)
- Atkinson Hall, 25
- Attendance, class, 50, 51
- Auditorium, Richard B. Russell, 23

B

- Bachelor of Arts Program, 62
 - for high school teachers, 68
 - for health and physical education teachers, 70
- Bachelor of Science
 - in Business Administration, 75, 77
 - in Education, 68, 70
 - in Health and Physical Education, 70
 - in Home Economics, 73-74
 - in Medical Technology, 79, 117
 - in Medical Record Library Science, 80, 117
 - in Music Education, 71, 73
- Banking Service, 27
- Beeson Hall, 26
- Beeson Reading Room, 28
- Bell Hall, 25
- Biology, courses in, 118
- Boarding students, 49
- Board of Regents, 6
- Book store, 26
- Buildings, 22

- Bulletin*, College, 46
- Business Administration
 - B.S. in, 75, 77
 - major for A.B., 63
 - courses in, 82
 - Division of, 82
- Business certificate, 77
- Business machines, courses in, 83
- Business Office, 17

C

- Cafeteria, 26
- Calendar, 4
- Campus, 22
- Certificates
 - music, 94
 - secretarial, 76
 - teachers, 58
- Chappell Hall, 23
- Charges (See Expenses)
- Chemistry, courses in, 120
- Choral groups, 47
- Citizenship, qualifications for, 35
- Class attendance, 50
- Classification, 54
- Clothing and Textiles, courses in, 95
- Clubs, 45
- College Calendar, 4
- College Government Association, 42
 - scholarship cup, 44
- College Theatre, 47
- Community Life, 42
- Colonnade*, 46
- Concerts, 47
- Conferences, 47
- Correspondence, directions for, 5
- Council, CGA, 42
- Counseling, academic, 28
- Course offerings, 82
- Credit, 53

D

- Dean's List, 44, 54
- Degree requirements, general, 57
 - list, 61
 - A.B., 62, 65
 - A.B. with major in business administration, 63
 - A.B. with major in health and physical education, 70
 - A.B. for high school teachers, 67
 - A.B. for home economics majors, 65, 66
 - B.S. in Business Administration, 75, 77

B.S. in Education, 68, 70
 B.S. in Health and Physical Education, 70, 71
 B.S. in Home Economics, 73, 74
 B.S. with major in medical technology, 79, 117
 B.S. with major in medical record library science, 80, 117
 B.S. in Music Education, 71, 73
 Denominational groups, 45
 Departmental clubs, 45
 Departments of instruction, 82
 Dietitians, 17
 Division of Extension and Home Study, 18, 30
 Divisions (See *Academic Divisions*)
 Dormitories (See *Residence Halls*)

E

Economics, courses in, 128
 Education Building, 24
 Education
 A.B. with major in, 68
 B.S. in, 68, 70
 courses in, 134
 Elementary Education
 B.S. in, 69
 Elementary School (See *Peabody Laboratory Schools*)
 English
 courses in, 103
 for foreign students, 111
 requirements in, 56
 Ennis Hall, 25
 Entertainments, 47
 Expenses, 33, 36
 Extension (See Division of)
 Extra-curricular activities, scholastic requirements for, 52

F

Faculty, 8
 Fees
 for extra services, 35
 refunds of, 36
 Fields Trips, 51
 Financial assistance, 37
 Fine Arts, Division of, 86
 Food service, 17
 Foods and nutrition, courses in, 97
 Foreign languages
 requirements in, 62
 Institute of, 27
 Foreign Service, program in, 113
 French, courses in, 106

G

General education, 59
 program, 60
 irregular program, 61
 General Information, 20
 General objectives, 22, 59
 Geography, courses in, 129
 Georgia House, 26
 Gilbert Park, 27
 Grading system, 53
 Graduation, requirements for, 56
 Graduates of junior colleges, 33
 Graduate study, promotion of, 29
 Greene Street Home Management Residence, 26
 Grounds, 22
 Guidance (See *Counseling*)

H

Heads of Residence, 16
 Health, courses in, 143
 Health and Physical Education Building, 24
 Health Service (See *Hospital*)
 History of the College, 20
 History, courses in, 129
 Holidays (See *College Calendar*)
 Home Economics, Division of, 96
 B.S. in, 73-74
 courses in, 96
 divisional major, 64
 major for A.B., 65
 Home-making Education, 18, 73
 courses in, 101
 Home management residences, 26
 Hospital, Parks Memorial, 24
 staff, 16
 Honors (See *Recognitions for Scholarship*)
 House mothers (See *Heads of Residence*)
 House presidents, Board of, 43
 Humanities, courses in, 105

I

Incomplete grades, 53
 Information, sources of, 5
 International Relations Club, 45
 Institute of Languages and Foreign Service, 27, 109
 Institutional Management, curriculum in, 74
 Institutes, 47
 Instruction, courses of, 82
 Instrumental ensembles, 96

J

Judiciary, 43
 Junior college graduates, 33

K

Kindergarten Education, 70

L

Laboratory Schools (See *Peabody Laboratory Schools*)
 Lake Laurel, 23
 Languages and Literature, Division of, 102
 Laundry, 18, 26
 Lectures, 47
 Library, Ina Dillard Russell, 27
 staff, 15
 Library Science, courses in, 144
 Loan Funds, 39

M

Madrigal Singers, 48, 96
 Major programs, 63
 departmental, 63
 divisional, 63
 Mansion, 25
 Mathematics, courses in, 123
 Mathematics-Science divisional major, 64
 Mayfair Hall, 26
 Medical Record
 Library Science major in, 80
 pre-medical library science, 117
 Medical Technology
 major in, 79
 pre-medical technology, 117
 Milledgeville College Choir, 47
 Miller Memorial Hall, 25
 Minor programs, 62
 departmental, 63
 Modern dance, minor in, 71
 Modern languages, courses in, 106
 Institute of, 27
 requirements in, 62
 Music
 B.S. in Music Education, 71, 73
 certificate of proficiency, 94
 courses in, 90
 fees, 35
 organizations, 95, 96

N

Natural Sciences and Mathematics, Division of, 116
 Science-Mathematics divisional major, 62
 Nesbit Woods, 23
 Nursing program, 78, 118
 Nursery School, 26
 Nursery School education, 70
 Nutrition, courses in, 97

O

Objectives, general education, 59
 Officers of Administration, 7
 Organizations, student, 42
 Orientation, 46

P

Parkhurst Hall, 26
 Parks Hall, 23
 Part-time student employment, 41
 Peabody Laboratory Schools
 faculty, 16
 location, 24
 Permits, 49
 Personnel service, 28, 29
 Philosophy, courses in, 114
 Phi Sigma, 42
 Phi Upsilon Omicron, 45
 Phoenix, 44
 Physical Education Building, 24
 Physical Education
 A.B. for health and physical education majors, 70
 B.S. in, 70, 71
 courses in, 140
 Physical examination, 50
 Physical Science, 122
 Physics, courses in, 122
 Pi Gamma Mu, 44
 Pi Omega Pi, 45
 Placement service, 17, 30
 Political science, courses in, 131
 Porter Fine Arts Hall, 24
 Pre-medical education, 117
 Psychology, courses in, 145
 Publications, student, 46
 Public relations, 17

Q

Quality points, 51, 53
 Quarter system, 53

R

Recognitions for scholarship, 44
 Recreation Association, 44
 Refunds, 36
 Regents, Board of, 6
 Regulations, Academic, 53
 Regulations, General, 49
 Religious activities, 43, 45
 Residence
 halls, 25-26
 heads of, 16
 regulations, 49
 Russell Auditorium, 23

S

Sanford Hall, 26
 Saturday Cinema, 47
 Scholarships, 37
 Scholarship standards, 55
 Science Building, 23
 Science-Mathematics, divisional
 major, 64, 116
 Secretarial certificate, 77
 Secretarial training, courses
 in, 84, 85
 Services, general college, 22
 Sigma Alpha Iota, 45
 Social Sciences, Division of, 127
 divisional major, 63, 127
 Social Studies, courses in, 132
 Sociology, courses in, 133
 Spanish, courses in, 107
 elementary program in, 109
 Special Requirement, 57
 Special students, 33
Spectrum, 46
 Speech, courses in, 114
 Student aid, 41
 Student Council, 42

Student employment, 41
 Student Government Association
 (See *College Government
 Association*)
Student Handbook, 46
 Student organizations, 42
 Student program, 54
 Student recitals, 48
 Student publications, 46
 Student teaching, provision for, 28
 Student Union, 18, 26

T

Teachers' certificates, 58
 Teacher Education
 approved programs in, 67
 Division of, 134
 Teaching, preparation for, 67
 Terrell Hall, 25
 Theatre, College, 47
 Transcript of record, 52
 Transfer points, 54
 Trust funds, 37
 Tuition, 34

V

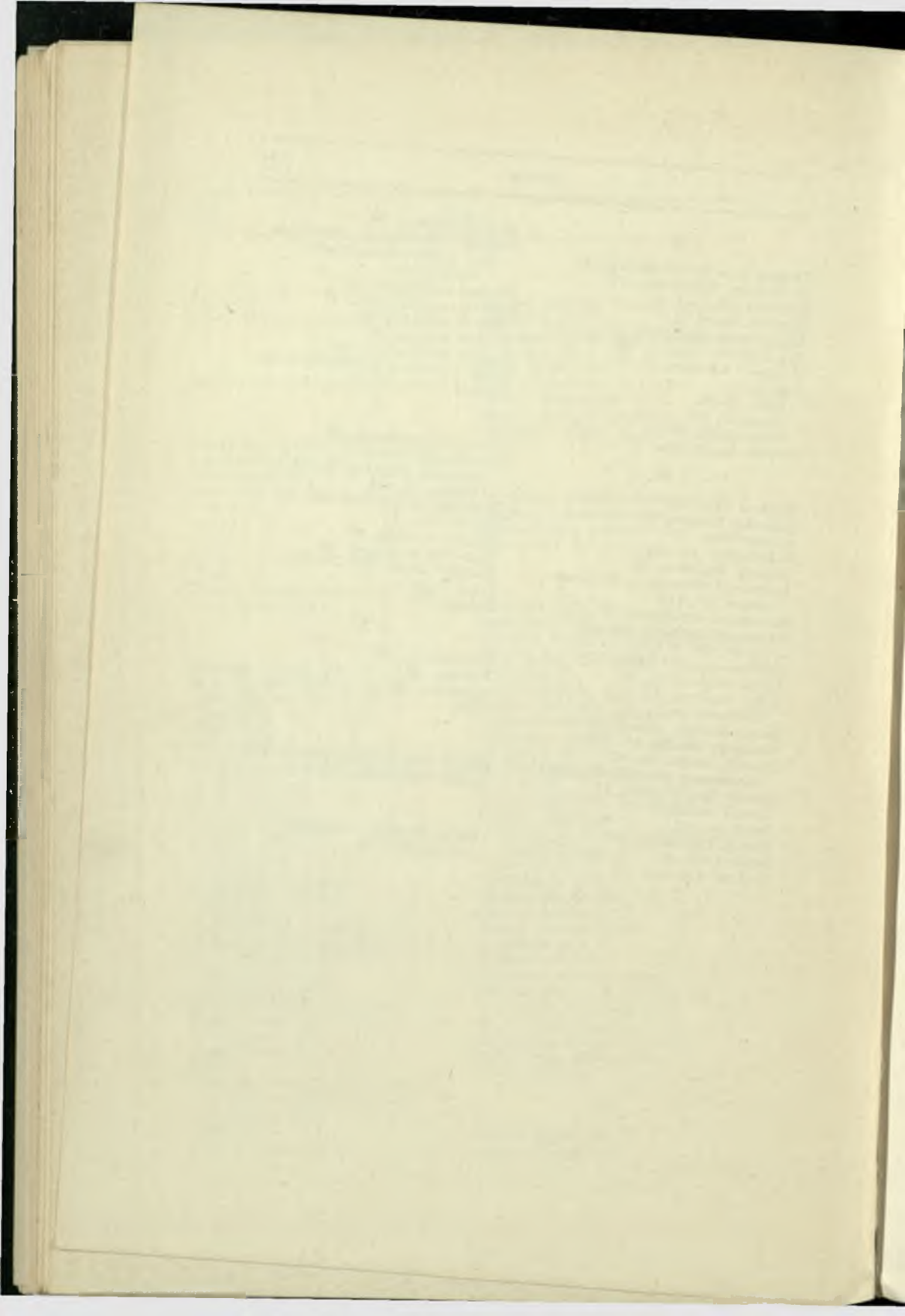
Vaccinations, 50
 Visiting, 49
 Voluntary Religious Activities, 17,
 43

W

*Who's Who in American Colleges
 and Universities*, 45

Y


Young Women's Christian
 Association, 43




Course Index:

Art, 86
Biology, 118
Business, 82
Chemistry, 120
Economics, 128
Education, 134
English, 103
French, 106
Geography, 129
Health, 143
History, 129
Home Economics, 96
Humanities, 105

Library Science, 144
Mathematics, 123
Music, 89
Nursing, 126
Philosophy, 114
Physical Education, 140
Physical Science, 122
Physics, 122
Political Science, 131
Psychology, 145
Social Studies, 132
Sociology, 133
Spanish, 107
Speech, 114



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